

MINUTES OF THE MEETING OF THE BOARD OF COMMISSIONERS
PONCA CITY, OKLAHOMA
December 12, 2016

Southwest Business Products E1505510LD

Pursuant to notice as required by law, the Ponca City Board of Commissioners met in regular session at 5:30 p.m. in the Commission Chamber at City Hall, 516 E. Grand, with Mayor Homer Nicholson presiding:

Present: Homer Nicholson, Mayor
Ryan Austin, Commissioner
Lanita Chapman, Commissioner
Nancy Rathbun, Commissioner
Craig Stephenson, City Manager
Michael Vanderburg, City Attorney
Marc LaBossiere, Finance Director/City Clerk

Absent: Mary Beth Moore, Commissioner

Others Present: Tana McKinley, Terry Brown, Dave Williams, Rob Dick, Chris Henderson, Randy Tyner, Tyler Autry, Jim Fairbanks, Sam Whitecotton, Butch Herring, City staff; Daniel Sherron, citizens; Steve Dye, Ponca City News, Beverly Bryant, TEAM Radio.

1. CALL TO ORDER
Mayor Homer Nicholson called the meeting to order at 5:30 p.m.
2. INVOCATION – Chaplain Wes Young, Kay County Detention Center
3. PLEDGE OF ALLEGIANCE

****CEREMONIES & PROCLAMATIONS****

4. Character Trait for December: Generosity

****CONSENT AGENDA****

The Board of Commissioners found items #5 through #7 non-controversial and routine in nature. Commissioner Chapman made the motion to approve the consent agenda as read. Commissioner Austin seconded.

Roll: Yeas; Chapman, Austin, Nicholson, Rathbun. Nays; None. Motion carried.

5. Consider And Vote Upon Minutes Of The Ponca City Board Of Commissioners Regular Session Held November 28, 2016.
6. Consider And Vote Upon Resolution Appropriating Money For Payment Of Claims.

RESOLUTION NO. 6267

A RESOLUTION APPROPRIATING MONEY FOR THE PAYMENT OF CLAIMS.

7. Consider And Vote On A Contract Award For Road Construction Materials To The Lowest And Most Responsible Bidder Available For January 1, 2017 Through June 30, 2017.

****ITEMS REMOVED FROM THE CONSENT AGENDA****

8. None.

****COMMUNICATIONS FROM MAYOR AND COMMISSIONERS****

9. Mayor Homer Nicholson welcomed the many members of City staff in attendance.

Commissioner Nancy Rathbun shared recent experiences of compliments from out of town visitors proclaiming the beauty of downtown and Ponca City.

****REPORTS****

10. CITY MANAGER'S REPORT

City Manager Craig Stephenson relayed a brief reminder that the City, the Chamber of Commerce, and Ponca City Development Authority will host the Business After Hours on December 13, 2016 at the Marland Mansion from 5:00 p.m. to 7:00 p.m.

Stephenson congratulated Commissioner Lanita Chapman for running unopposed for Commission Seat #1. There will be a race for Seat #3 between Shasta Scott and Daniel Sherron. The candidates have begun getting full agenda packets so they can be up to speed once one of them is elected a City Commissioner.

Stephenson stated that the City received four responses to the City's Request For Qualifications (RFQ) on the Ponca City Public Safety Center. The RFQ is for the evaluation of the current and future space and facility needs of the Ponca City Police Department and Courts. Staff will be reviewing the RFQs over the next couple of weeks and anticipate bringing an item to the City Commission for awarding a professional services contract the end of January or first of February, 2017.

Stephenson noted that the City received communication from Cable One this week that, effective with the January 2017 billing period, their Economy Package will increase by \$5.00 per month, Standard package will increase by \$8.00 per month, and Preferred packages, as well as the Elite package, will increase by \$6.00 per month. Customers on promotional rates are excluded from this increase during the term of their promotion. Their rationale is that their overall programming costs are up an average of 30%.

Stephenson invited family, friends, and co-workers to Jim Sindelar's retirement reception being held at the Senior Citizens Center on Friday, December 16, 2016, from 2:00 p.m. to 4:00 p.m. Jim has served as the Park and Recreation Director for the City of Ponca City for the past 32 years.

Stephenson gave notice of planning to cancel the December 19, 2016 Work Session. There is a regular City Commission meeting scheduled for December 27, 2016 which is the Tuesday after Christmas, as City Offices will be closed on Monday, December 26, 2016.

Stephenson's final note was to mark calendars for the Ponca City Chamber of Commerce Annual Banquet being held January 26, 2017.

****NEW BUSINESS****

11. Consider And Vote On An Ordinance Amending Title 10, Chapter 1, Of The City Code Of Ponca City, Entitled "Building Codes And Regulations;" Providing For The Adoption Of The ICC 2015 Edition Of The International Property Maintenance Code; Providing For Repealer And Severability.

ORDINANCE NO. 6227

AN ORDINANCE AMENDING TITLE 10, CHAPTER 1, OF THE CITY CODE OF PONCA CITY, ENTITLED "BUILDING CODES AND REGULATIONS;" PROVIDING FOR THE ADOPTION OF THE ICC 2015 EDITION OF THE INTERNATIONAL PROPERTY MAINTENANCE CODE; PROVIDING FOR REPEALER AND SEVERABILITY.

Commissioner Austin made the motion to approve item #11 as read. Commissioner Chapman seconded.

Roll: Yeas; Austin, Chapman, Nicholson, Rathbun. Nays; None. Motion carried.

12. Consider And Vote Upon Request For Authorization To Advertise For Bids For "Street And Water Line Improvement Project, Elm Street – Ponca Avenue To Oklahoma Avenue" Project No. GEN 17-4.

Commissioner Rathbun made the motion to approve item #12 as stated. Commissioner Austin seconded.

Roll: Yeas; Rathbun, Austin, Nicholson, Chapman. Nays; None. Motion carried.

****CITIZENS COMMENTS****

13. None.

14. ADJOURN

The motion to adjourn was made by Commissioner Chapman and seconded by Commissioner Rathbun.

Roll: Yeas; Chapman, Rathbun, Nicholson, Austin. Nays; None. Motion carried.

Mayor Homer Nicholson adjourned the Board of Commissioners meeting at 6:00 p.m.

PASSED IN SESSION AND APPROVED THIS 27TH DAY OF DECEMBER 2016.

ATTEST:

CITY CLERK



MAYOR

Homer Nicholson

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES
PONCA CITY UTILITY AUTHORITY
December 12, 2016

Pursuant to notice as required by law, the Board of Trustees of the Ponca City Utility Authority met in regular session at 5:30 p.m. in the Commission Chamber at City Hall, 516 E. Grand, with Chairman Homer Nicholson presiding.

Present: Homer Nicholson, Chairman
Ryan Austin, Trustee
Lanita Chapman, Trustee
Nancy Rathbun, Trustee
Craig Stephenson, City Manager
Michael Vanderburg, Trust Attorney
Marc LaBossiere, Secretary

Absent: Mary Beth Moore, Trustee

Others Present: Tana McKinley, Terry Brown, Dave Williams, Rob Dick, Chris Henderson, Randy Tyner, Tyler Autry, Jim Fairbanks, Butch Herring, City staff; Daniel Sherron, citizens; Steve Dye, Ponca City News, Beverly Bryant, TEAM Radio.

1. CALL TO ORDER

Chairman Homer Nicholson called the meeting to order at 6:00 p.m.

****CONSENT AGENDA****

The Board of Trustees found items #2 and #3 noncontroversial and routine in nature by the governing body and are approved by one motion.

Trustee Rathbun made the motion to approve the consent agenda as read. Trustee Chapman seconded.

Roll: Yeas; Rathbun, Chapman, Nicholson, Austin. Nays; None. Motion carried.

2. Consider And Vote Upon The Minutes Of The Regular Session Held November 28, 2016.

3. Consider And Vote Upon A Resolution Appropriating Money For Payment Of Claims.

RESOLUTION NO. 982

***A RESOLUTION APPROPRIATING MONEY FOR THE PAYMENT OF CLAIMS AGAINST THE
PONCA CITY UTILITY AUTHORITY OF PONCA CITY, OKLAHOMA***

****ITEMS REMOVED FROM THE CONSENT AGENDA****

4. None.

****NEW BUSINESS****

None

5. ADJOURN

Trustee Austin made the motion to adjourn the meeting of the Ponca City Utility Authority. Trustee Rathbun seconded.

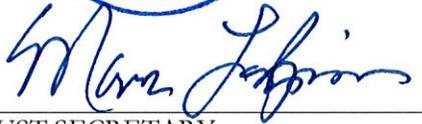
Roll: Yeas; Austin Rathbun, Nicholson, Chapman. Nays; None. Motion carried.

Chairman Homer Nicholson adjourned the PCUA Board of Trustees at 6:01 p.m.

PASSED IN SESSION AND APPROVED THIS 27TH DAY of DECEMBER 2016.



ATTEST:



TRUST SECRETARY


CHAIRMAN