

Minutes approved by the Park and Recreation Advisory Board

Park and Recreation Advisory Board
MINUTES – REGULAR MEETING
March 20, 2008

Pursuant to notice as required by law, the Park and Recreation Advisory Board of the city of Ponca City, Oklahoma convened in open session at 5:30 P.M. on March 20, 2008 in the B. S. Barnes room, City Hall, 516 E. Grand Avenue.

MEMBERS PRESENT: Riley, Ball, Kennedy, Whipple, Young, and Moore.

MEMBERS ABSENT: Bishop, Schieber and Wentroth.

OTHERS PRESENT: Mike Hatton, 1116 S. 9th, Zachry Construction; Matthew Grudowski, 1317 N. Pine, Ponca City Alternative Sports Association; Kimber Bivins, 2605 Winter Green, 5K Run; Melody Young, 2309 Glenmore, 5K Run; William Brigden, 510 S. Oak, Ponca City United Methodist Churches; Travis Megee, 211 S. City View, Ponca City Alternative Sports Association; Roy Sensintaffer, 2020 El Camino, Lot Lessee; Jim Sindelar, Director Park and Recreation Dept; Jim Eck, Park Superintendent; Katie Goss, staff.

1. Vice Chairman Ball called the Park and Recreation Advisory Board meeting to order at 5:30 pm.

CITIZEN COMMENTS

2. Citizen Comments

- A. William Brigden, representing Albright United Methodist Church and other local United Methodist Churches. Albright United Methodist has a shuffleboard set they would like to donate to the City. AUMC also has a web site which has been running for a year. The site keeps seniors and their families informed about programs and services available in Ponca City. Mr. Brigden would like the City to be aware and perhaps link to the AUMC web site providing easy access to senior information.

Mr. Brigden reported the five local Methodist churches (Albright United Methodist, Asbury Methodist, St. Paul United Methodist, First United Methodist and Kaw City Methodist Church) recently met to discuss how the church could work together in the community. The churches would like to work on a project at Dan Moran Park providing a water booth and literature about the churches and the community. Mr. Brigden met with staff and it was agreed this type of service would not be necessary when the concession areas are operating at the park.

Mr. Brigden was asked to find out how the churches could be helpful and they would like to continue litter pickup in the park. They would like to have any guidelines they need to follow and if they provide the water/information booth they would have an attendant on

hand. When they provide the water booth they usually have a water dispenser and cups. In summary Mr. Brigden stated he was requesting 1) Albright United Methodist donate a shuffleboard set; 2) Methodist Churches work together to provide a water dispenser booth at Dan Moran Park; and 3) Methodist Churches provide litter pickup.

- B. Travis Megee, Ponca City Alternative Sports Association, updated the board on the past couple of weeks. Megee reported a Race for Life Cancer Benefit will be held Saturday July 12. Registration fee will be \$10.00 with \$5.00 going to Cancer and \$5.00 going to the track. The National Guard will be participating, bringing in a climbing wall and their team of bike riders. Sunday, July 13, will be a state qualifying race. Sindelar told Megee they need to complete the Special Event Request form for the Race for Life benefit. 150 riders are expected for each day that weekend.

Megee reported they are working toward obtaining a flag pole. The group borrowed bleachers, which have not been returned because of the wet ground. He stated that they need help with obtaining bleachers and lights this year. Megee said they would like to apply for grants using the City Grant Writer.

There was an average of 50 riders the last two weekends, with riders from as far away as Topeka and twelve from Little Rock Arkansas. Megee reported there is an average of 4 family members per rider who come to Ponca City to race. They are staying in hotels, purchasing fuel and food. PCASA is asking for financial assistance for lights, bleachers and fencing at the BMX track. Megee reported they are having problems with kids tearing up the track.

Comments from park users to Megee have included requests for more tables and a covered pavilion at Dan Moran Park. Users of the skate park are already asking when the skate park will be expanded.

Grudowski, Ponca City Alternative Sports Association, will be going to Arizona and would like to take a City Information Packet to provide to the American Bike Association. PCASA is trying to get the ABA to come to Ponca City in July. Sindelar told them to contact the Chamber of Commerce for an information packet.

- 3. Consider and vote on the minutes of the February 21, 2008 meeting.
A motion was made by Kennedy and seconded by Young to approve the minutes of the February meeting as presented. Vote was as follows: Yes - Riley, Ball, Kennedy, Whipple, Young, and Moore. No – None. Abstention – None. Motion passed unanimously.
- 4. Comments from Chairman and/or board members.
None.

5. Directors Report.

Nothing to report except that Lake Ponca is getting tracked up pretty bad. Staff is working to stop this. Part of the cable gate at Lake Park was torn out recently. Wentz Renovation project is underway. Staff will have a report on the project at the next meeting.

PUBLIC HEARING

6. None.

UNFINISHED BUSINESS

7. None.

OTHER BUSINESS

8. Consider and take action on request to hold fundraiser fishing tournament at Lake Ponca.

Mike Hatton, Zachry Construction, said the group would like to hold a benefit fishing tournament for Randy Sumner. Randy is 10-years old and has lymphoma. The money raised will go to his medical expenses. The tournament would be from 7 a.m. until 2 p.m. and would be shore or boat fishing. The group would use the pavilion located across from the boat ramp on Checkstand Road. Prizes will be given away for first through third place. Prizes have been donated for the event. This will be a catch and release tournament. Rules of the lake will be provided to all participants and participants will have either their annual permits or a daily permit.

A motion was made by Moore and seconded by Riley to approve the request to hold the benefit fishing tournament. Vote was as follows: Yes - Riley, Ball, Kennedy, Whipple, Young, and Moore. No – None. Abstention – None. Motion passed unanimously. Staff will mail out a letter of approval to hold the benefit fishing tournament.

9. Consider and take action on request to hold fundraiser 5K run at Lake Ponca.

Kimber Bivin presented the request to hold a benefit run for 5 year old Alaina Lunsford. Alaina was recently diagnosed with leukemia. The race will start and end at the AMBUC Shelter. The event will be from 7 am until noon. All proceeds will go to her family for expenses. The group will provide two porta johns. Bivin reported she is working with Bob Kammiller to establish the route. The route will be similar to the course used for the triathlon previously held at the lake.

Sindelar reminded Bivin the group will want to locate water stands along the route, set up volunteer parking, provide litter control, working with County, Police Department and Lake Patrol to set up traffic control. Registrations will have a liability release on them. The fun run will allow elementary age children to participate.

A motion was made by Young and seconded by Moore to approve the request to hold the benefit run. Vote was as follows: Yes - Riley, Ball, Kennedy, Whipple, Young, and Moore. No – None. Abstention – None. Motion passed unanimously. Staff will mail out a letter of approval to hold the benefit run for Alaina Lunsford.

10. Amended to add: Consider and take action on request to construct Pavilion and slab on Lake Lot 3 West.

Roy Sensintaffer presented his request to construct a pavilion on the existing slab located on this lake lot. Eck stated the request is within the guidelines set out in the SOP. The pavilion will be a little smaller than the existing slab. Sensintaffer said he would like to change the dimension of the requested storage building to a 12 X 12 slab. Eck said this requested change is still within the SOP guidelines.

Sindelar stated the construction must meet the International Building Code and the project will require a building permit.

A motion was made by Moore and seconded by Riley to approve the request as submitted with the amended size of the storage building slab to 12 x 12. Vote was as follows: Yes - Riley, Ball, Kennedy, Whipple, Young, and Moore. No – None. Abstention – None. Motion passed unanimously. Staff will prepare a letter of approval for the project on Lake Lot 3 West in order for Sensintaffer to obtain the appropriate building permit.

11. Consider and take action on request to construct deck on Lake Lot 11 West.

Eck presented the request submit by Susan Crank, lot lessee. Eck reported nothing has been previously located on this lot. The construction must meet the three foot setback as stated in the current SOP for new construction. The setbacks on the neighboring cabins were established prior to the SOP. Eck stated the request falls within the existing guidelines of the SOP. There is a dead tree which Eck has given approval to remove. A building permit will be required for this project. A motion was made by Moore and seconded by Riley to approve the request to construct a deck on lake lot 11 west with the size of the deck adjusted to accommodate the required set back. . Vote was as follows: Yes - Riley, Ball, Kennedy, Whipple, Young, and Moore. No – None. Abstention – None. Motion passed unanimously. Staff will prepare a letter of approval for the project on Lake Lot 11 West to Crank.

12. Consider and take action as needed on request for use of Portable Stage for Osage Nation Heritage Trail Byway Ribbon Cutting ceremony April 26, 12:00 Noon in Pawhuska OK.

Sindelar reported use of the stage has been requested through the Tourism Department. A dedication of the Byway as a national byway between Bartlesville and Ponca City will be held in Pawhuska.

City staff would transport and set the stage at no cost to the Tourism Department. City Administration has no problem with waiving the rental fee for this event since it is a tourism event promoting Ponca City. Because this event is outside of the City limits and a request to waive the fee has been made the request must come before the Park and Recreation Advisory Board for consideration.

A motion was made by Moore and seconded by Kennedy to approve the request for use of the portable stage for the Osage Nation Heritage Trail Byway Ribbon Cutting and waiver of fee based upon its use to promote Ponca City. Vote was as follows: Yes - Riley, Ball, Kennedy, Whipple, Young, and Moore. No – None. Abstention – None. Motion passed unanimously.

13. Consider and take action as needed regarding review of Trail Master Plan.

Kennedy reported the trails committee met and reviewed the existing trail plan. The committee sees changing priority to include installation of a walking trail from Dan Moran Park to the new Recreation Center and utilizing the old railroad track right of way which extends from Waverly to Union. Currently trails are located At Hutchins, Standing Bear and the Mansion with share the road linkage.

Construction of additional trails would provide an alternative means of getting people from point A to point B. The committee will meet again April 9. Staff will confirm ownership of the old railroad line prior to that meeting. The committee will make a recommendation to the board next month regarding updating the Trail Master Plan.

14. Discuss items for April agenda.

Update of Trail Master Plan

Update on Capital Budget

Update on Wentz Renovation project

15. Adjourn

There being no further business to discuss a motion was made by Young and seconded by Moore to adjourn the meeting. Vote was as follows: Yes - Riley, Ball, Kennedy, Whipple, Young, and Moore. No – None. Abstention – None. Motion passed unanimously.