

Minutes approved by the Park and Recreation Advisory Board

Park and Recreation Advisory Board
MINUTES – SPECIAL MEETING
AUGUST 26, 2010

Pursuant to the notice as required by law, the Park and Recreation Advisory Board of the City of Ponca City Oklahoma convened in open session at 5:30 P.M. on August 26, 2010 in the B. S. Barnes Room, City Hall, 516 E. Grand Ave.

MEMBERS PRESENT: Bivins, Kennedy, Moore, Riley, Throop, Wentroth and Young.

MEMBERS ABSENT: Cox, and Wilson.

OTHERS PRESENT: Garry DeWeese, 3407 Crown, Ponca City; Junior Kent, 212 S. Sunset, Ponca City; Beverly Bryant, Ponca City News; Jim Sindelar, Director, Parks and Recreation; Katie Goss, staff.

1. Call to Order

Young called the meeting to order.

2. Citizen Comments

Garry DeWeese, Save the Crow's Nest – Lake Ponca Park distributed the groups formal Mission Statement which reads as follows:

*"It is the short-term mission of **Save the Crow's Nest – Lake Ponca Park** to assist the City of Ponca City, via the Parks and Recreation Department under the leadership of Jim Sindelar, to stop all future structural loss to the Crow's Nest by taking action to prevent further damage from erosion, and by taking the necessary steps to shore-up what is not yet damaged.*

*It is the Long-term mission of **Save the Crow's Nest – Lake Ponca Park***

to work closely with:

- *the City of Ponca City*
- *the Ponca City Chamber of Commerce*
- *the current and former citizens of Ponca City who have memories of the Crow's Nest and wish to help*
- *as well as any other group or individual that would like to join with us to accomplish these goals;*

and to participate in:

- *the building of a plan for the restoration and reopening of the Crow's Nest for public use*
- *the raising of funds to finance the emergency measures and beyond*
- *to remain on task until the plan is complete and the Crow's Nest is once again one of the beautiful attractions of Lake Ponca Park*

Our concerns today, would be to stop any further degradation of the Crows Nest and to help the city accomplish that goal as inexpensively and as quickly as possible. SCN-LPP is at the service of the City.

dw/ggd”

DeWeese stated the group would like the board to accept the Mission Statement and come up with a plan to assist in saving the Crow's Nest. Board members were asked to review photos of the site which are on the SCN-LPP face book. This group was first formed on face book by a few of the Class of 1970 members interested in saving the site. The group feels the site is in danger of one corner of the site falling. Most of the SCN members have lived in Ponca City.

Sindelar reported Jim Fairbanks, City Engineer, has visited the site.

DeWeese reported the group is forming as a 501(c)3 organization in order to raise funds to be earmarked for the purpose of restoring the Crow's Nest. Once the group receives the support of the City, the Chamber has agreed to collect and administer the donated funds. Kennedy asked since this is an outside group how would the funding work since funds for this year's budget are already allocated. The funds would go through the City accounts as funds were needed for the project. It was stated by DeWeese the project cannot be done by the City or SCN alone.

Throop asked if it the structure or the land which is eroding. DeWeese answered the soil under the edge of the patio is eroding. He said he had asked Powerlift to look at the site and there is nothing they can do. Powerlift suggested constructing a retaining wall to stop the erosion. Sindelar stated one of the problems with the area is accessibility. Part of the plan developed must include how to close of the area along with the rest of the park when the park is closed. DeWeese suggested installing a chain link fence.

Young expressed thanks to DeWeese and stated the board will take Fairbanks comments into consideration when developing a plan. Wentroth ask if committees will be in place to meet and suggest and formulate a proposed plan for the board to consider at the September meeting. Young commented establishing board committees were an item to be handled during the current meeting.

3. Consider and vote on the minutes of the July 15, 2010, regular meeting.

After reviewing the proposed minutes of the July 15, 2010 regular board meeting a motion was made by Kennedy and seconded by Moore to accept the minutes as written. Vote was as follows: Yes - Bivins, Kennedy, Moore, Riley, Throop, Wentroth and Young. No – None. Abstentions – None.

4. Directors Report

Sindelar reported the following:

- a. There are several people interested in doing concessions at the Swim Beach area. This is something if the board decides to consider would need to be sent out for bids to allow everyone an equal opportunity. A concession area would generate more trash in the area. The committee needs to review this item and present a recommendation to the Park Board for consideration.
- b. Music in the Park will be September 2nd at the Tennis Center, 6:30 pm until 9:00 pm.
- c. Dog Daze will be September 7th at Ambuc Pool, 5:30 pm until 7:00 pm.
- d. The Dan Moran Restrooms are scheduled to be completed September 8th.
- e. The sports complex will be substantially completed October 29th.
- f. An architect is currently working on the bid specifications for repairs at Ambuc Pool.

- g. Met with a representative from Atlantic-Meeco regarding the courtesy dock. We will be able to use the existing cable ties. We are to send him topography information.
- h. A splash pad has been funded for this year's budget. One of the suggest locations is property owned by the City at 4th & Central.
- i. Request for quotes to resurface the four remaining tennis courts have been mailed and quotes are due September 7th.

Public Hearing – None.

Old Business – None.

New Business

- 5. Discuss and take action on request from Hospice of North Central Oklahoma to use Mobile Stage for Event to be held at Ponca Plaza.

Staff reported the request for use of the stage comes to the board for consideration because the location of the event will be at Ponca Plaza which is not City property. The guidelines for use of the stage state approval from the Park Board and City Commission must be given if the stage is to be set up somewhere other than City property. Hospice will pay for use of the stage.

A motion was made by Riley and seconded by Wentroth to approve placement of the Mobile Stage at Ponca Plaza as requested from Hospice of North Central Oklahoma for their event. Vote was as follows: Yes - Bivins, Kennedy, Moore, Riley, Throop, Wentroth and Young. No – None. Abstentions – None.

- 6. Consider and take action as needed on request from Garland Kent regarding event at Lake Ponca. Kent introduced himself and explained the music festival started as a food drive in 2000 for the Salvation Army. At the time Kent was a DJ at KIXR. The festival was held for 9 years and last year the event was not held because of date conflicts. The festival first started as “Blues for Food” and over the years the music has expanded to include all type of music. The new name for the event is “Indian Summer Festival”. Kent’s organization, Ponca City Music Fest, is a non-profit organization and carries event insurance. The City would be named as an additional insured on the policy and a Certificate of Insurance provided to the City.

Kent will rent the City’s mobile stage for the event. The area requested for the event is the area at Lake Ponca referred to a Sailboat Marina. The area includes the disc golf course. There would be events and music during the day. Events for the family in clued a fishing derby for children age 15 and under and a disc golf tournament.

The concession area would include the sale of beer. The organization will provide copies of all state, county, and city permits required prior to holding the event. The beer area would be roped off. A minimum of five (5) Cleet Certified officers will be on duty at all times during the event.

Set up for the event would begin on Friday evening. The event will end by 11:00 p.m. Saturday evening. Wristbands will be used to indicate paid admission. With a wristband people will be able to leave the area and return at a later time. It is hoped there will be at least 500 attendees. Kent was asked if there was any concern about boats on the lake anchoring and enjoying the bands. Kent said no.

A motion was made by Kennedy and seconded by Bivins to recommend the City Commission approve holding the “Indian Summer Festival” at Lake Ponca. Vote was as follows: Vote was as follows: Yes - Bivins, Kennedy, Moore, Riley, Throop, Wentroth and Young. No – None. Abstentions – None.

7. Discuss and take action as needed regarding 2010-2011 advisory board committees.
Standing committees of the Park Advisory Board were discussed. Board members in attendance selected the committee they would like to serve on for the current fiscal year. Those members absent were assigned to a committee.

Standing Committees for the fiscal year 2010-2011 are as follows:

Lake Committee

Al Moore
Robin Riley
Bill Wentroth

Recreation Committee

Amy Cox
Angi Kennedy
Randy Wilson

Parks Committee

Tom Throop
Kimber Bivins
Wes Young

8. Discuss September Agenda
Committees will meet prior to establish committee goals for the year to be presented to the board.
9. Adjourn
There being no further business a motion to adjourn was made and seconded. Vote was as follows: Yes - Bivins, Moore, Riley, Throop, Wentroth and Young.