

Minutes approved by the Park and Recreation Advisory Board

Park and Recreation Advisory Board

MINUTES – SPECIAL MEETING

February 7, 2011

Pursuant to the notice as required by law, the Park and Recreation Advisory Board of the City of Ponca City Oklahoma convened in open session at 5:30 P.M. on February 7, 2011 in the B. S. Barnes Room, City Hall, 516 E. Grand Ave.

MEMBERS PRESENT: Cox, Kennedy, Moore, Riley, Wilson, Young, Throop, and Wentroth.

MEMBERS ABSENT: Bivins.

OTHERS PRESENT: Winston Lindsay, Blake Connelly and Ben Evans, AMBUCs Representatives; Jason Troutman, Leadership Class Rep; Jim Sindelar, Director, Parks and Recreation; Katie Goss, staff.

1. Call to Order

Young called the meeting to order.

2. Citizen Comments .

None.

3. Consider and vote on the minutes of the January 20, 2011, regular meeting.

A motion was made by Moore and seconded to approve the minutes of the January 20, 2011 meeting as presented. Vote was as follows: Cox, Kennedy, Moore, Riley, Wilson, Young, Throop, and Wentroth. No – None. Abstention – None.

4. Directors Report

Sindelar reported staff had not been able to look at the Crow's Nest because of the snow. Once the snow has cleared he will go back to the site. He also reported the public docks at the lake were currently weighted down by ice. Some of the walkways were damaged because of the wind and ice. We will know any other damage to the docks until the ice has melted and the docks have resurfaced.

**Public Hearing – None.**

**Old Business**

5. None.

**New Business**

6. Consider and take action as needed on the Ambucs Park new playground and park amenities design.

Winston Lindsey, Ambuc Project Chairman, reviewed the progress of the playground to be placed in AMBUC Park. The project discussion started a year ago with the organization wanting to update and make the playground handicap accessible. The new play area will be for handicap and able bodied children. 85% of the play unit is wheel chair accessible. There will be a few play items for kids age 2-4. The majority of the unit is for kids age 5-12.

This playground will be the premier handicap playground in the south central US. Child's Play has the best product warranties in the market with full replacement parts for 15 years. Child's Play will do a biannual safety

inspection of everything inside the concrete walkway area. The turf being used also carries a 15 year warranty. The base under the turf will be 2" recycled rubber matting. Turf will be placed on the matting and then a green sandy material placed on top of the turf to weight it down.

A parking lot will be located on the east side of the playground with 6 handicap parking slots and the remaining will be for regular parking. The parking lot will connect to the playground unit with an 8 foot wide walkway.

Lindsay explained Ambucs would like to include two 20 x20 picnic shelters, each with 3 or 4 tables which will be wheel chair accessible. A pavilion would be located on the south side of the playground and one on the north side of the playground. The pavilions would be connected to the playground unit by a sidewalk. Funds have not been raised for this portion of the park project to date.

A motion was made by Moore and seconded by Throop to accept the design as for the new playground as presented. Vote was as follows: Cox, Kennedy, Moore, Riley, Wilson, Young, Throop, and Wentroth. No – None. Abstention – None. Vote is unanimous and the playground design is approved.

7. Consider and take action as needed on request from the Ambucs Club to name the new playground to be located at Ambuc Park, "The Doug Nickles Memorial Playground"

Lindsay stated a donor wall will be placed south of the sidewalk from the parking area recognizing donors and naming the park in memory of Doug Nickles. Nickles was a longtime active member of AMBUCs and when has passed away the family asked donations be made in his name to the AMBUC Playground Project. A large portion of the funds for the project were raised through donations made in Nickles name. It is the request of the AMBUC club to name the new playground "The Doug Nickles Memorial Playground".

A motion was made by Moore and seconded by Wilson to approve the request to name the new playground "The Doug Nickles Memorial Playground". Vote was as follows: Cox, Kennedy, Moore, Riley, Wilson, Young, Throop, and Wentroth. No – None. Abstention – None. Vote is unanimous and request is approved.

Lindsay reported weather permitting, there will be a community building on March 26 to construct the playground. There will be 10 groups of 10 working to assemble different portions of the playground unit. Volunteers will be coordinated by Tom Fender, Ambuc member. The entire project will be videotaped and will the park will become a feature park in the Child's Play product catalog.

The donor wall will cost \$5,000 and still needs to be funded. AMBUCs has contacted two companies regarding funding for the picnic shelters.

8. Consider and take action as needed on a request to clear shore line on East Lake Ponca, from East Lake Boat Ramp to marina at Pageant Area.

A person living near the lake has requested the City clear the shore line from the East Lake Boat Ramp to the marina at the Pageant Area. An aerial photo of the area was distributed to board members. It was noted the aerial photo did not reflect the actual number of trees in the area.

Kennedy asked if there was any reason which necessitated clearing the shore line or if it was strictly cosmetic. There is no road access to a majority of the area at the present time. The citizen request is to clear cut the area then keep the area mowed. Mowing the additional area would impact the current operating budget. We currently mow the pageant area. An 18 hole Disc Golf Course is located in the area.

Wentroth suggested there were some areas which could be cleared to allow access. The general consensus was opening the entire area would encourage unwanted driving in the area.

A motion was made by Moore and seconded by Wilson to not accept the request in its entirety since we see nothing to benefit Lake Ponca. Vote was as follows: Cox, Kennedy, Moore, Riley, Wilson, Young, Throop, and Wentroth. No – None. Abstention – None. Vote was unanimous and request is denied.

9. Receive reports from all committees and take action as needed.

Cox reported the Recreation Committee met on January 26. At that time they were able to see the outdoor fitness equipment which will be installed in Red Bud Park. The committee decided the equipment will be installed on a pad all together rather than placing them along different points along the trail. Installation of these will complete Phase I of the Outdoor Fitness Equipment Project.

Goals included evaluating programs and events yearly; keep fees reasonable; keep up with new program trends and review security at facilities.

Throop reported the Park Committee last met in November. Weather permitting the committee will meet next week. A playground safety audit was due in December. The committee will review the audit and develop a play equipment replacement schedule.

The new water park will be placed next to the Tennis Center. This location provides restroom and parking facilities already in place.

Throop reported he and Sindelar have met with Bryan VanArsdale regarding our position on “Save the Crow’s Nest”. It was felt VanArsdale had a better understanding of the concerns. Weather permitting Sindelar and Throop will visit the Crow’s Nest to evaluate the project further.

10. Budget update.

Sindelar reviewed the capital requests being submitted to the City Commission for consideration. The Park and Recreation Department looked at items which would impact the public or were needed to continue operations.

Capital requests submitted were:

Park Department:

- Replace existing restroom at Pioneer Park.
- Current Year 2 Ton Crew Cab Truck replacing existing unit.
- Current Year 2 ½ Ton Truck replacing existing unit.
- Bush Chipper
- Replace existing play equipment at Red Bud Park.
- Purchase assorted small motorized tools.
- 6500 KW Generator

AMBUC Pool:

- Purchase and install additional pool shade cover.

Recreation:

- Replace existing wood parquet floor at Unity Gym with multipurpose flooring.

Went Camp:

Tuck point and seal 12 cabins.

Cann Garden:

Replace existing mower with current year mower and add vacuum attachment.

Tourism Funds:

Construct restroom at Lake Ponca near new playground equipment and swim beach, applying for grants to assist with funding.

Master Plan for Parks

11. Capital project status report.

Sindelar reported the following:

The grant application has been submitted for the new mooring dock. A new design for handicap parking has been request to include parking for a vehicle & trailer.

The rehab of the pool decking at AMBUC Pool is underway.

All equipment purchases have been made.

Currently working on the Senior Center reutilization design.

Nothing has been done on the practice fields. Easement access is an issue.

12. Adjourn

There being no further business a motion to adjourn was made by Moore and seconded by Throop to adjourn.

Vote was as follows: Cox, Kennedy, Moore, Riley, Wilson, Young, Throop, and Wentroth. No – None.

Abstention – None. Meeting adjourned.