

Minutes approved by the Park and Recreation Advisory Board

Park and Recreation Advisory Board  
MINUTES REGULAR MEETING  
April 21, 2011

Pursuant to the notice as required by law, the Park and Recreation Advisory Board of the City of Ponca City Oklahoma convened in open session at 5:30 P.M. on April 21, 2011 in the B. S. Barnes Room, City Hall, 516 E. Grand Ave.

MEMBERS PRESENT: Bivins, Young, Wentroth, Riley, Throop and Wilson.

MEMBERS ABSENT: Cox, Kennedy and Moore.

OTHERS PRESENT: Michelle Davis, Cindy Burgess, Travis Gillespie, Cub Scouts; Jim Sindelar, Director, Parks and Recreation; Katie Goss, staff.

1. Call to Order

Young called the meeting to order.

2. Citizen Comments.

None.

3. Consider and vote on the minutes of the February 7, 2011, special meeting.

A motion was made by Moore and seconded to approve the minutes of the February 7, 2011 meeting as presented. Vote was as follows: Yes - Bivins, Young, Wentroth, Riley, and Wilson. No – None. Abstention – None.

4. Directors Report

Sindelar reported the splash pad will be installed south of the Tennis Center. (Throop arrived) Staff is currently working with an engineering company to come up with a way to get sewer to the Lake Access Restroom. This will possibly be a 75/25 Department of Wildlife Lake Access project. We have received a proposal from Cabiness Engineering for the preliminary engineering work. Staff met with City Administration and City Commission to discuss proposed budget for 2011/2012 fiscal year. The budget will likely be approved by the City Commission in May.

**Public Hearing – None.**

**Old Business**

5. None.

**New Business**

6. Receive request from Boy Scouts of America to hold Cub Scout Day Camp at Lake Ponca Marina, June 27, 2011 through June 30, 2011.

Michelle Davis and Cindy Burgess, with the Cub Scouts presented a request to hold the Cub Scout Day Camp at Lake Ponca Marina June 27 through June 30, 2011. This is a day camp which will run from 8:30 am until 4:00 pm daily. On June 30 they will hold a family night to include the Cub Scout family members.

A request to allow archery and bb guns was presented. The scout camp must follow all BSA Standards. Hay bales will be used as backdrops for the archery. They can use tarps, hay bales or plywood for the BB gun

backdrop. All shooting will be towards the lake. Range masters are trained and certified through the BSA. They may do some Dutch oven cooking. If they do there would be coals but they will clean up.

They are hoping to have 50 boys with 15-20 adults attending and participating. The group is requesting they be allowed to block off the dirt road that goes back to the lake. They will have a trailer at the south end of the parking lot. They will have two camper trailers staying day and night in order to protect the shooting ranges. Scouts will provide three porta potties and the BSA has liability insurance to cover the camp activities.

The scouts are asking for picnic tables, trash cans and electricity. Sindelar commented there are three poles with available electricity. Young asked if there was no longer a Boy Scout area available. Sindelar said there is no longer access available to property previously used and the area is very primitive.

Riley made the motion to recommend the request for the Cub Scout Day Camp be approved with the number of tables amended to 9 (which is one load of tables). Motion was seconded by Bivins. Votes was as follows: Yes - Bivins, Young, Throop, Wentroth, Riley, and Wilson. No – None. Abstention – None.

7. Receive report from Lake Committee and take action as needed.

Riley presented the following draft of proposed 2011 Lake Committee Goals/Projects:

- 1) Reevaluate the need for a Lake Users Association  
*This would include all people who use the lake.*
- 2) Consider hosting a spring social/get together for lake users to cover rules/regulations and seek input from the users as to suggested improvements. Attendance should be Staff, Park and Re Board Members, and Lake Patrol.
- 3) Investigate options for better control of dumpster at lake and ways to prohibit illegal dumping. Possible ideas are locking devices or keys for cabin owners.
- ~~4) Continue to review facility upgrade needs for the campground.~~
- 5) Evaluate the possibility of a primitive natural water splash at the swim beach.
- 6) Continue with plans to install a “small boat” ramp at the north end of the west lake. Potential sources of funding may be the Oklahoma Wildlife Department and The Bass Federation. *Location discussed for this ramp is Jaycee Park.*
- 7) Work with other city departments to improve roads and parking around Lake Ponca. Primary concern is safety on west side of West Lake. *There are five suggested locations for parking areas.*
- 8) Evaluate the construction of a modern bathroom facility to complement the swim beach and the new Ambuc Park. Potential funding source is the State.
- 9) Develop an overall strategy concerning concession stands at Lake Ponca.
- 10) Improve the general appearance and utilization of the Duck Ponds. *Need to dredge and rip rap.*
- 11) Continue with the plan to install/upgrade the mooring docks at the Lake.
- 12) Consider initiating contact with Oklahoma State University to determine their interest in conducting a current Master Plan for the Lake. *It was noted this probably will not happen this year.*

The listing of goals and projects is not a prioritized listing.

The next item discussed by the Lake Committee was concession services at Lake Ponca. Staff has received several requests. The committee feels it would be a good idea and believe staff should talk to the interested parties to discuss all issues involved. The committee agreed that yes it sounds like a good idea but staff needs to hear the proposals and determine if the ideas are workable. Additional trash is a concern.

Sindelar commented the existing concession building will not be opened because it does not meet code requirements. Staff has contacted the State Health Department regarding regulations. Although all agreed a concession might benefit the area. The committee and staff will continue to discussions regarding proposed concessions at the lake.

8. Discuss May Agenda

Concession report

Lake committee report – staff will contact Traffic Engineering to address parking solutions

Park committee report

9. Adjourn

There being no further business a motion to adjourn was made by Wilson and seconded by Bivins. Vote was as follows: Yes - Bivins, Young, Wentroth, Riley, Throop and Wilson. No – None. Abstention – None.