



**CITY OF PONCA CITY**  
**City Administration**

THURSDAY, JANUARY 21

**Parks and Recreation Board**

City Hall, Barnes Room, 516 E. Grand, 5:30 p.m.

MARTIN LUTHER KING DAY HOLIDAY OBSERVED

**The City of Ponca City will observe Monday, January 18, as a City Holiday:**

- **Residential Refuse** WILL NOT BE PICKED UP Monday, January 18, and RESUME Tuesday, January 19.  
Contact Tim McNew, Solid Waste Superintendent, 767-0411
- **Ponca City Landfill** will CLOSE Monday, January 18, and will REOPEN Tuesday, January 19.  
Contact Tim McNew, Solid Waste Superintendent, 767-0411
- **Ponca City Library** will CLOSE Monday, January 18, and REOPEN Tuesday, January 19.  
Contact Holly LaBossiere, Library Director, at 767-0345
- **Marland's Grand Home** will CLOSE Sunday, January 17, and REOPEN Tuesday, January 19.  
Contact David Keathly, Marland Estate Manager, at 767-0420
- **Marland Mansion and Estate** will CLOSE Sunday, January 17, and REOPEN Tuesday, January 19.  
Contact David Keathly, Marland Estate Manager, at 767-0420.
- **Low Wentz Golf Course** will be OPEN Monday, January 18.  
Contact Rod Alexander, Golf Pro, at 767-0433
- **Ponca City Senior Center** will CLOSE Monday, January 18, and REOPEN Tuesday, January 19.  
Contact Marie Trenary, Senior Specialist, 763-8051
- **Ponca City RecPlex** will be OPEN Monday, January 18.  
Contact Eric Newell, Parks and Recreation Director, 767-0430

**EMERGENCY MANAGEMENT NEWS**  
***Ponca City Emergency Management***

**VACCINE INFORMATION FROM THE OKLAHOMA STATE DEPARTMENT OF HEALTH**

Phase 1	Phase 2
<ul style="list-style-type: none"> <li>• Healthcare Workers-providing direct patient care</li> <li>• Long Term Care-residents and staff</li> <li>• Public Health Staff-conducting frontline mitigation</li> <li>• EMTs and Paramedics-Oklahoma State Licensed</li> </ul>	<ul style="list-style-type: none"> <li>• First Responders-paid and unpaid</li> <li>• Adults 65 and Older-any age with comorbidities</li> <li>• Healthcare Workers-providing direct outpatient care</li> <li>• Public Health Staff-supporting frontline efforts</li> <li>• Congregate Housing-staff and residents</li> <li>• PK-12 Teachers</li> </ul>
Phase 3	Phase 4
<ul style="list-style-type: none"> <li>• Education-teachers, students, residents and administrative staff</li> <li>• Critical Infrastructure-personnel as specified by 3rd Executive Order</li> </ul>	<ul style="list-style-type: none"> <li>• All Oklahomans</li> </ul>

**You can register for a vaccination appointment using the link:** <https://vaccinate.oklahoma.gov/>  
 Complete the entire form, select an available appointment date and time, and submit the form. You will be notified by email confirming your appointment.

**Is the vaccine safe?** Yes, the vaccines that will be available to Oklahomans are safe and effective. The FDA (U.S. Food and Drug Administration) has rigorous scientific and regulatory processes in place that ensure the safety, effectiveness and quality of COVID-19 vaccines. Throughout the entire process, the vaccines were evaluated for their safety and efficacy. Oklahomans should feel confident in receiving the vaccines. Both the Moderna vaccine and the Pfizer vaccine have been shown in late-stage vaccine trials to be safe and very effective, 94.5% and 95% effective, respectively. We encourage all Oklahomans to receive the vaccine when it becomes available to them.

**If I had COVID-19 already, do I still need to take the vaccine?** The CDC recommends receiving the vaccine, even if having had COVID-19. The protection someone gains from having an infection (called natural immunity) varies depending on the disease, and it varies from person to person. Since this virus is new, the CDC doesn't know how long natural immunity might last. The CDC reports that some early evidence suggests that natural immunity may not last very long. Getting the vaccine, even after having had COVID-19, will help protect those vaccinated and others.

**Can I stop following the 3 W's (wear a mask, wash your hands, watch your distance) once I've gotten the vaccine?** The CDC strongly recommend Oklahomans continue to follow the 3 W's, even after receiving two doses of the COVID-19 vaccine. Stopping a pandemic requires all the tools available. The CDC knows the vaccine is effective at protecting recipients from COVID-19 — but may still be able to spread it to others. Right now, CDC has not determined if or when it will stop recommending that people wear masks and avoid close contact with others to help prevent the spread of the virus. Medical experts still need to understand more about the protection that COVID-19 vaccines provide before making that decision.

Source: <https://oklahoma.gov/covid19/vaccine-information.html>

For more information on the City of Ponca City go to [www.poncacityok.gov](http://www.poncacityok.gov) or Cable One Channel 56

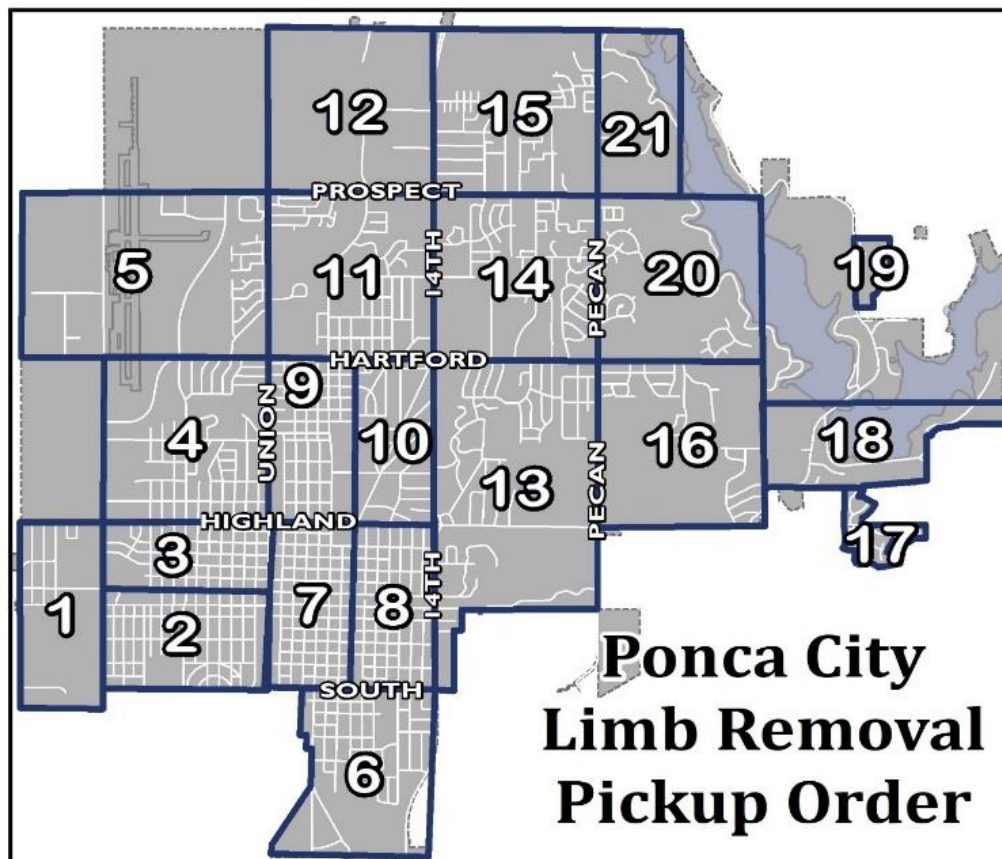
**CITY OF PONCA CITY**  
**City Administration**

RESIDENTIAL ICE STORM TREE DEBRIS ONLY COLLECTION CONTINUES

The City of Ponca City has **CLOSED** the Residential Ice Storm Tree Debris Only drop-off collection sites.

The City of Ponca City's *Residential Ice Storm Tree Debris Only Collection* is on-going and may take two to three months to complete, if not longer. There is no fee for this service. Crews are using a Limb Removal Pick Up Order that has been created to remove debris as efficiently and safely as possible, while working thru each of the 21 sections identified for collection (see map below). **The Parks Division is currently collecting debris in Section 10 and the Street Division is currently collecting debris in Section 11.** The Street Division and the Parks Division each have a crew comprised of dump trucks and a front-end loader. They are collecting debris based on the following guidelines:

- Tree limbs must be cut into sections no longer than 8 feet.
- Tree limbs must be placed at the curb (not in the street nor on sidewalks) and away from obstructions like poles, mail boxes, overhead wires, trees, and irrigation systems etc. Do not place tree debris in alleyways, so alleyways are not blocked for utility access. Crews **WILL NOT** pick up debris that is blocked by vehicles parked in the street.
- Crews will only make one pass through a neighborhood to collect debris, so it must be **AT THE CURB** when they arrive.



## ENVIRONMENTAL SERVICES NEWS

### *Solid Waste Division*

#### RESIDENTIAL AUTUMN LEAF COLLECTION

The City of Ponca City's Residential Autumn Leaf Collection has begun and will end on February 5, 2021. The City is asking residents who wish to have their leaves removed to please follow these guidelines:

- **Bagged leaves**, placed in the regular refuse collection area, will be collected free of charge. Bagged leaves will be picked up at the rate of 10 bags per pickup day.
- **Bagged leaves** may be collected by special pick-up anytime of the year by calling Solid Waste at 580-767-0411. Special pickups carry a minimum charge of \$39.09.

Other options to consider for getting rid of leaves include safely using a lawnmower to mulch leaves into the yard or using leaves as backyard compost for next spring's plantings. Do not place compost enclosures in the alley right-of-way, so alleyways are not blocked for utility access.

**Loose leaves (non-containerized) WILL NOT be collected at this time due to the on-going Residential Ice Storm Debris Only Collection.**

#### CHRISTMAS TREE RECYCLING

What do you do with that Christmas tree once your Holiday is over? Well, how about bringing it to the Christmas Tree Recycling area. This unique recycling opportunity is located across the street from the drop-off Recycling Center located on West Prospect Avenue.

The Christmas Tree Recycling area is now open for the drop-off of Christmas trees. The Christmas Tree Recycling area **will close on January 20, 2021** and the old Christmas trees will be turned into mulch for gardening and landscape usage. The mulch will be available free to the public, and those interested will need to bring their own shovels and containers for transporting the mulch. The mulch will be available beginning January 28, 2021 until it is gone.

**Please be sure and remove all lights and ornaments from the Christmas trees before bringing them to the Christmas Tree Recycling area.**

Contact: Tim McNew, Solid Waste Superintendent, 767-0411

## POLICE NEWS

### *Police Department*

#### ANIMAL CONTROL IS MOVING TO NEW FACILITIES

On January 15, 2021 Ponca City's Animal Control at 100 S. Pecan Road will close at noon and staff will relocate to the new Northern Oklahoma Regional Animal Care Facility located at 705 E. Hubbard Road. The new facility will become operational on Tuesday January 19, 2021.

Contact: Don Bohon, Police Chief, 767-0370

For more information on the City of Ponca City go to [www.poncacityok.gov](http://www.poncacityok.gov) or Cable One Channel 56



## **GOLF NEWS**

### ***Lew Wentz Golf Course***

#### MONDAY, JANUARY 18

**Senior Day:** Those 60+ get an 18-hole cart for the 9-hole rate.

#### TUESDAY, JANUARY 19

**Ladies Day:** Ladies get an 18-hole cart for the 9-hole rate.

#### WEDNESDAY, JANUARY 20

**Drink Specials:** All drink prices reduced, all day.

Contact: Rod Alexander, Golf Pro, 580-767-0433.

## **PARKS AND RECREATION NEWS**

### ***Ponca City Senior Center***

#### TUESDAY, JANUARY 19

**Exercise,** 8:00 a.m.

**Line Dance,** 2:00 p.m.

**Senior Diner,** 11:30 a.m., \$3.00, Bisque Tomato Soup

#### WEDNESDAY, JANUARY 20

**Exercise,** 8:00 a.m.

**Movie,** 12:30 p.m.

**English As A Second Language,** 5:00 p.m.

**Senior Diner,** 11:30 a.m., \$3.00, Tuna Casserole

#### THURSDAY, JANUARY 21

**Exercise,** 8:00 a.m.

**Row at a Time,** 10:00 a.m.

**Line Dancing,** 2:00 p.m.

**Senior Diner,** 11:30 a.m., \$3.00, Burrito Topped with Chili

#### FRIDAY, JANUARY 22

**Exercise,** 8:00 a.m.

**Bingo,** 12:30 p.m.

**Senior Diner,** 11:30 a.m., \$3.00, Meatloaf

## SENIOR DINER

The Senior Diner is open for meals on-site and drive-thru. Reservations are REQUIRED for on-site AND drive-thru, and due by 3:00 p.m. the prior day. Drive-thru meals can be picked up at 11:45 a.m. When preparing the meals, the Senior Diner must have an exact number of attendees to avoid waste. Call 580-763-8051 for reservations.

Contact: Marie Trenary, Senior Specialist, 763-8051

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## **PARKS AND RECREATION NEWS**

### ***RecPlex***

#### HITTING LEAGUE

What: Inagural Hitting League at the Unity Gym batting cage

When: Fridays, January 29 to March 5, at 5:30 p.m.

Who: Boys and Girls, Ages 9 and up, \$50.00 per team (3-5 players)

How: Register online thru January 18: [www.poncacityok.gov/parksandrec-registration](http://www.poncacityok.gov/parksandrec-registration).

#### PAINT NIGHTS AT THE REC PLEX

What: Paint Nights in the RecPlex Art Studio

When: February 21, March 21, and April 18, at 5:00 p.m.

Who: Ages 12 and up, \$30.00 each session, \$5.00 for additional family member

How: Register online: [www.poncacityok.gov/parksandrec-registration](http://www.poncacityok.gov/parksandrec-registration).

#### SAFESITTER BABYSITTING ESSENTIALS

What: Safesitter Babysitting Essentials in the RecPlex Art Studio

When: March 5, 5:00 p.m. to 7:30 p.m. AND March 6, 9:00 a.m. to noon

Who: 6<sup>th</sup> – 8<sup>th</sup> grade, \$55.00 for member, \$75.00 for non-members

How: Register online thru February 19: [www.poncacityok.gov/parksandrec-registration](http://www.poncacityok.gov/parksandrec-registration).

#### 2021 FITNESS CHALLENGE

What: This is a great way to stay accountable, be encouraged, set goals, and be successful! Prizes will be awarded March 1.

When: January 18 thru February 26

Who: Members - \$15.00, Non-members - \$45.00

How: Register online thru Janaury 17: [www.poncacityok.gov/parksandrec-registration](http://www.poncacityok.gov/parksandrec-registration).

Contact: Eric Newell, Parks and Recreation Director, 580-767-0430



**HUMAN RESOURCES NEWS**

**Human Resources**

**OPEN POSITIONS**

**EMT/FIREFIGHTER**

Salary: \$39,558.50 Annually plus EMT educational pay Open until filled 2016-001

**GENERAL JOB DESCRIPTION:**

Will perform individually and/or as a member of a firefighting or ambulance team and will participate in fire suppression and EMS activities including firefighting, rescue, first aid, ventilation, forcible entry, salvage, overhaul, inspection practices, auto extraction, patient care, and triage. The position of firefighter has a starting annual base wage of \$38,780.56 plus EMT educational pay with certification incentives depending on licensure levels. Must possess current EMT certification.

**Until further notice, all testing will be limited to currently licensed EMT's and scheduled on an individual basis. Contact Deputy Chief Gary Wilson for schedule times at (580) 767-0368.**

**PATROL OFFICER**

Salary: \$21.04 NON-CLEET certified (\$43,771.96 annually)  
\$21.89 CLEET certified (\$45,522.84 annually) Open until filled 2016-051

**GENERAL JOB DESCRIPTION:**

The City of Ponca City offers a financial bonus program for newly hired Police Officers who are certified in Oklahoma or a state with reciprocity and who are exempt from attending the full CLEET Academy. The bonus has two levels (\$3,000 and \$5,000), based on years of experience in a full time, certified, law enforcement position prior to employment with the City of Ponca City, and is paid in three parts. Please call Chief Don Bohon at 580-767-0375 for details.

1. Operate a motor vehicle for extended periods of time in all environmental conditions and on occasion operate the vehicle at high speeds and in congested traffic situations.
2. Patrol assigned area of City and enforces state and federal laws and City ordinances.
3. Patrols and examines building and residences to detect suspicious conditions and handles situations accordingly.
4. Direct traffic in congested and emergency areas; report safety hazards; respond to scene of accident, administer first aid, and investigate cause and file accident reports; issue citations to violators of traffic laws.
5. Visit the scene of crimes and accidents; search for and preserve evidence; investigate and interview victims; witnesses and potential suspects; apprehend those suspected of crimes; participate in line-ups; make oral and written reports; provide testimony in court.
6. Speak before citizen's groups and participate in various training sessions.
7. In addition to the starting wage, the officer may receive additional educational incentive pay per pay period:

Associate's Degree or 1000 hours of training	\$35.00 (\$910.00 annually)
Bachelor's Degree or 1500 hours of training	\$60.00 (\$1,560.00 annually)
Master's Degree or 2000 hours of training	\$75.00 (\$1,950.00 annually)



**COMMUNICATION OFFICER**

Salary: \$15.89-\$16.68 HR Open until filled 2021-2

**GENERAL JOB DESCRIPTION:**

To perform emergency dispatch for fire, police, and ambulance personnel; to operate the communications center which serves the Ponca City and surrounding areas; and to gather, receive, record, and disseminate information.

**CONCESSION-CASHIER PERSONNEL AT WENTZ GOLF COURSE – PART-TIME**

Salary: \$7.25 HR Open until filled 2018-31

**GENERAL JOB DESCRIPTION:**

To wait on the public for food and drink and maintain the concession area at Wentz Golf Course.

**CUSTODIAN – RECPLEX – PART-TIME**

Salary: \$8.00 HR Open until filled 2021-3

**GENERAL JOB DESCRIPTION:**

Will clean and maintain a variety of City buildings and grounds and perform other custodial and maintenance duties relative to assigned area of responsibility.

**FITNESS INSTRUCTOR – RECPLEX – PART-TIME**

Salary: \$8.00-\$15.00 HR Open until filled 2019-31

**GENERAL JOB DESCRIPTION:**

This person will plan, execute, and instruct fitness programs.

**FRONT DESK ATTENDANT/OPENER – RECPLEX – PART-TIME**

Salary: \$8.00-\$10.00 HR Open until filled 2019-51

**GENERAL JOB DESCRIPTION:**

This individual will be responsible for performing manual and recreational supervisory work involving building operation, janitorial, and maintenance duties.

**JAILER/BOOKING OFFICER – POLICE**

Salary: \$16.08-\$16.89 HR Open until filled 2020-19

**GENERAL JOB DESCRIPTION:**

To maintain the immediate security, care, and control of prisoners and the Ponca City jail structure.

**KIDZONE CHILD CARE WORKER – PART-TIME – RECPLEX**

Salary: \$8.00 HR Open until filled 2019-38

**GENERAL JOB DESCRIPTION:**

To insure excellent care and service to the children in the nursery- KIDZONE by providing a safe and fun filled experience.

**LABORER – GOLF COURSE – PART-TIME/SEASONAL**

Salary: \$7.25 HR Open until filled 2018-11

**GENERAL JOB DESCRIPTION:**

Learn and implement quality maintenance techniques to ensure fine turf; includes mowing, trimming, digging, landscaping, and other related duties.



**LIFEGUARD**

Salary: \$9.00 HR Open until filled 2020-8

**GENERAL JOB DESCRIPTION:**

The duties of a lifeguard: help prevent accidents and enforce all pool rules and regulations, in and out of the water. Must have a current (A) Lifeguard Training Certificate, (B) First Aid and (C) Adult/Infant CPR.

Contact: Terry Brown, Human Resources Director, 580-767-0323

**HEALTHY RESOURCES**

*As an advocate of Certified Healthy Oklahoma,  
 the City of Ponca City participates in the Kay County Healthy Living Coalition.*

Cimarron Transit.....	718-0444
Kay County Healthy Living Coalition.....	765-2476
National Highway Traffic Safety Administration Child Car Seat Inspections (Appointment Only)	
Kay County Health Department..... 433 Fairview .....	762-1641
Ponca City Fire Department .....	500 E. Grand ..... 767-0368
Oklahoma Domestic Abuse & Sexual Assault Safeline .....	800-522-SAFE (800-522-7233)
Oklahoma Tobacco Hotline .....	800-QUIT-NOW (800-784-8669)
Pharmaceutical Take-Back Location-Oklahoma Bureau of Narcotics	
Ponca City Police Department .....	200 E. Oklahoma ..... 767-0370
Problem Gambling Hotline .....	800-522-4700
Recreation	
Lew Wentz Golf Course .....	2928 LA Cann Drive ..... 767-0433
Ponca City RecPlex .....	1604 W. Grand ..... 767-0430
Ponca City Senior Center .....	319 W. Grand ..... 763-8051
Suicide Prevention.....	800-SUICIDE and 800-273-TALK