



UPCOMING MEETINGS

City of Ponca City

Monday, December 11

- **Ponca City Board of Commissioners and Utility Authority**
City Hall, Commission Chamber, 516 E. Grand, 5:30 pm

Tuesday, December 12

- **Library Board**
Library Board Room, 515 E. Grand, 12:00 pm

Thursday, December 14

- **Ponca City Development Authority**
Chamber of Commerce Board Room, 420 E. Grand, 7:30 am
- **Ponca City Housing Authority**
201 E. Broadway, Lobby, 10:00 am

MARLAND ESTATE & MARLAND'S GRAND HOME NEWS

Marland Mansion and Marland's Grand Home

Friday, December 8

- **Marland Estate-Candle Light Evening Stroll, 6:00-8:00 pm**
The Marland Estate will offer a Candle Light Evening Stroll on Friday, December 8 from 6:00 to 8:00 pm. Guests will view decorations and lights throughout the Marland Mansion by candle light. Re-enactors, Lydie and E.W. Marland, will entertain. Refreshments will be served. No charge for admission

Saturday, December 9

- **Marland's Grand Home-Christmas Open House, 10:00 am-5:00 pm**
The Marland's Grand Home Christmas Open House will take place on Saturday, December 9, from 10:00 am to 5:00 pm. An old English theme is planned for the Christmas Open House and will include a "Scrooge" re-enactor, a Christmas card craft, vintage photo equipment and photograph exhibit, as well as wassail and cookies, Kay Anthony will play the piano and the high school choral will sing English Carols in Victorian costume. No charge for admission.

Thursday, December 14

- **OETA to Re-Air "High Stakes, the Life and Times of E.W. Marland," 7:00 pm**

Through February 1

- **Marland's Grand Home Vintage Photography Exhibit, 10:00 am to 5:00 pm**

Contact: Marland Estate 767-0420 and Marland's Grand Home 767-0427

For more information on the City of Ponca City go to www.poncacityok.gov or Cable One Channel 56

PARKS AND RECREATION NEWS

Parks and Recreation

SANTA'S MAILBOX

Santa's mailbox is located at 319 West Grand at the Senior Center. If you mail a letter and enclose a self-addressed stamped envelope, you will receive a letter back from Santa. The deadline is December 21.

FESTIVAL OF ANGELS LIGHTING DISPLAY

November 23 – December 31

Enjoy lighted displays, colorful exhibits, and animated displays throughout Ponca City and at L.A. Cann Gardens and around the Lake Ponca Duck Ponds.

Saturday, December 9

- ***Polar Bear Plunge***

1:00 pm

Lake Ponca Ski Docks

Entry Fee: \$10

So you think you have what it takes? If you are brave enough, tough enough, and crazy enough, we want you. For more information contact the Parks and Recreation Department at 767-0430.

Sunday, December 10

- ***Zumba***

3:00-4:00 pm

Unity Gym

Class Fee: \$5

Certified Instructor: Nicole Chandler

Monday, December 11

- ***Pickleball***

9:00-11:00 am

Unity Gym

No Fee

- ***Jazzercise***

5:30-6:30 pm

Unity Gym

Class Fee: \$40/month

Certified Instructor: Yolanda Trant



Tuesday, December 12

- ***Fitness for Health***
5:30-6:30 am
Unity Gym
Class Fee: \$35/month or \$5/class
Instructor: Colleen Walker
- ***Zumba***
5:30-6:30 pm
Unity Gym
Class Fee: \$5
Certified Instructor: Nicole Chandler

Wednesday, December 13

- ***Pickleball***
9:00-11:00 am
Unity Gym
No Fee
- ***Jazzercise***
5:30-6:30 pm
Unity Gym
Class Fee: \$40/month
Certified Instructor: Yolanda Trant

Thursday, December 14

- ***Fitness for Health***
5:30-6:30 am
Unity Gym
Fee: \$35/month or \$5/class
Instructor: Colleen Walker
- ***Zumba***
5:30-6:30 pm
Unity Gym
Class Fee: \$5
Certified Instructor: Nicole Chandler

Friday, December 15

- ***Pickleball***
9:00-11:00 am
Unity Gym
No Fee

Contact Terri Sherbon, Park and Recreation Department, 767-0432

SENIOR NEWS

Parks and Recreation Department

SPECIAL HOLIDAY ACTIVITIES PLANNED IN DECEMBER

All of the following activities take place at the Ponca City Senior Center, 319 W. Grand Ave., unless otherwise indicated.

Friday, December 8

- **Exercise**, 8:00-10:00 am
- **Chat 'n Dine**, 11:00 am
Mike Sweetman, Hospice of North Central Oklahoma will share a program titled "No Holiday Blues Here." Be sure to make a lunch reservation, and join us for the delicious meal following.
- **Movie on the Big Screen**, 12:30 pm
- **Friday Game Night Christmas Party**, 5:00 pm
Desserts will be provided, bring a side dish. Bunco, pitch and games following. Reservations requested.

Monday, December 11

- **Bridge I**, 12:30 pm
- **Alzheimer Support Group**, RSVP, 415 Fairview, 1:00 pm
- **Senior Center Day Trip: Festival of Lights-Winfield**, 3:30 pm
The bus will leave the Center at 3:30 and travel to Winfield, Kansas to Shindigs Restaurant for an early dinner. Following dinner, we will tour the lights in the Winfield park and return to Ponca City to check out the Festival of Angels display.
Cost: \$5 (includes bus transportation)
Dinner is on your own.
Bus fills up quickly so sign up today.
- **Line Dance**, 4:30 pm
- **Line Dance**, 5:30 pm

Tuesday, December 12

- **Exercise**, 8:00-10:00 am
- **Choir**, 1:00-2:00 pm
- **Mid Steppers Line Dance**, 2:30 pm
- **Walk and Sing**, 4:30-5:00 pm
During December on Tuesday, Wednesday, and Thursday, you will have the opportunity to walk and sing to Christmas music. Walking and singing provide combined health benefits. Singing can sooth Asthma symptoms by promoting proper breathing walking promotes better heart health. In addition it is just fun. Give it a try and feel the difference this holiday season.
- **Holly Jolly Christmas Dance**, 6:00 pm
The Senior Center will host live music featuring Larry Lenhart and Crew. The band plans to play a variety of music designed for those who love to dance. Everyone is invited to wear their favorite “Ugly Christmas Sweater” and enter the sweater contest. Please bring a snack item to share. There is no fee for the dance, just an opportunity to enjoy an evening of music at the beautiful Ponca City Senior Center.

Wednesday, December 13

- **Memory Lane TV Series**, 10:45 am
- **Bridge I**, 12:30 pm
- **Walk and Sing**
4:30-5:00 pm
- **ESL Class**, 5:00 pm

Thursday, December 14

- **Exercise**, 8:00-10:00 am
- **Row at a Time**, 10:30 am
- **Advanced Line Dance**, 1:30 pm
- **Walk and Sing**, 4:30-5:00 pm

Friday, December 15

- **Exercise**, 8:00-10:00 am
- **Bingo**, 12:30 pm
- **Christmas Open House**, 5:00 pm
This year’s program, “Christmas Memories,” will feature stories from Ponca City residents about their childhood memories of this festive season. Stories are blended with songs and dance from the Forever Young Choir and Center Line Dancers. A meal will be provided, and reservations are required.

Contact: Marie Trenary, Senior Specialist, 763-8051



EMERGENCY MANAGEMENT NEWS
Ponca City Emergency Management

WINTER POWER OUTAGE TIPS

Power outages are common when winter weather strikes. Here are tips to follow if your power goes out.

Before

- Follow directions from local officials
- Check flashlight and radio batteries
- Charge mobile devices
- Add warm clothes add blankets to emergency kit
- Keep gas tank full
- Have cash on hand (ATMs may not work)

During

- Conserve energy
- Go to community warming stations
- Check on neighbors, family, seniors, and homeless
- Only use generators if they are located in open areas away from windows and home to prevent carbon monoxide poisoning
- Dim the light on mobile devices to conserve the battery.

Contact: Paula Cain, Emergency Management Director, 767-0380

LIBRARY NEWS
Ponca City Library

All the programs below take place at the Ponca City Library at 515 E. Grand Ave. 74601

- How to register:
1. Go to the reference desk at the Library
 2. Call 767-0345
 3. Email library@poncacityok.gov

December 1-22

- ***Christmas Ornament Design Contest***

This contest is for all ages, and winners will be chosen from the following age groups:
Children: 0-12, Teens: 13-18, Adults: 18+

The library will provide a limited number of ornaments for pick-up at the library reference desk! Please feel free to bring your own ornament in for the contest!

Winners will be called December 29.

Friday, December 8

- ***Friends of the Library Open House***

9:00 am-4:00 pm

Recommended for children and families

Children can use their imagination and creativity to build something using toy blocks of all shapes and sizes.

- ***Meet Santa***

3:30-5:30 pm

Santa will be taking time out of his busy schedule to personally visit the Ponca City Library! So please grab your kids and a camera for a chance to meet Santa.

Saturday, December 9-23

- ***Friends Annual Coffee Table/Large Size Books Sale, 9:00 a.m.–4:00 pm***

Tuesday, December 12

- ***Festive Light Craft***

Pre-registration event: See above for how to register

6:00-7:15 pm

Recommended for ages 16+

Limit: 20 participants

This is a FREE program to attend and all materials will be provided.

Wednesday, December 13

- ***Story time and Craft***

11:00-12:00 pm

Recommended ages 0–6 will enjoy a fun singing exercise and then embark on an enchanting storybook read by the Children’s Librarian followed by a unique craft.

Thursday, December 14

- **Origami: 3D Ornaments & Stars**

3:00-5:30 pm

Come and go – recommended for 8+ (unless accompanied by a guardian. Some of the instructions might be hard to follow for younger participants. Patrons who participate will be guided by 2 Library staff instructors.

FREE self-guided origami instructions and materials will be provided. For more information call the Ponca City Library.

- **Sewing Circle: Christmas Ornament**

Pre-registration event: See above for how to register

6:00-8:00 pm

Ages 16+ recommended with experience in crochet

All supplies will be provided for this program! Feel free to enter your ornament in the contest. Just ask the library staff for more formation.

Saturday, December 16

- **OKC Zoo: Gotta Go! Gotta Go!**

1:00-2:00 pm

“I gotta go! I gotta go! I gotta go to Mexico!” says creepy, crawly caterpillar. There’s a chill in the air, and little caterpillar knows it’s time to go where it’s warm! Just like the caterpillar, many animals make a trip south for a warm winter vacation. Why do they do it? How do they do it? Based on Sam Swope’s award-winning book, Gotta Go! Gotta Go!, this fun program will explore some of the most amazing animal migrations.

Contact: Holly LaBossiere, Library Director, 767-0345

GOLF NEWS

Lew Wentz Golf Course/a Four Star Golf Course

Monday, December 11

- **Senior Day**

Those 60+ get an 18-hole cart for the 9-hole rate

Tuesday, December 12

- **Ladies Day**

Ladies get an 18-hole cart for the 9-hole rate.

Wednesday, December 13

- **Drink Special**

Reduced prices on all drinks all day

Contact: Rod Alexander, Golf Pro, 767-0433

For more information on the City of Ponca City go to www.poncacityok.gov or Cable One Channel 56

ENVIRONMENTAL SERVICES NEWS

Solid Waste Division

AUTUMN LEAF COLLECTION

Mulching and composting leaves provides a rich soil for yards and gardens. However, for residents who would like to have their leaves removed, the City of Ponca City's Autumn Leaf Collection is underway and will end on January 9, 2018.

Solid Waste asks residents wanting to participate in Autumn Leaf Collection to please follow these guidelines:

- Residents are asked to bag their leaves if possible. Bagged leaves, placed in the regular refuse collection area, will be collected free of charge. Bagged leaves will be picked up at a rate of 10 bags per pickup day.
- Loose leaves should be placed within three feet of the front curb, but not in the street. Leaves raked or blown into the street may clog storm drains and may result in a citation per city code.
- No un-containerized leaves will be collected in alleyways.
- No mulched leaves or leaves mixed with grass will be collected except by calling Solid Waste for a Special Pickup.

"City Crews will be working Ponca City section by section to collect leaves, so we ask for your patience during this time. It may take two weeks or more to collect your leaves, due to the large volumes expected," stated Scott Daine, Solid Waste Supervisor. Daine added, "Leaf collection is available by Special Pickup throughout the year for a minimum charge of \$37.95." Please call 767-0411 for information on Special Pickups.

Contact: Scott Daine, Solid Waste Supervisor, 767-0411



HUMAN RESOURCES NEWS
Human Resources Department

8 OPEN POSITIONS

1. **COMMUNICATION OFFICER**

Salary: \$14.82 Open until filled

GENERAL JOB DESCRIPTION:

Perform emergency dispatch for fire, police, and ambulance personnel; operate the communications center which serves the Ponca City and surrounding areas; gather, receive, record and disseminate information.

2. **FIREFIGHTER**

Salary: \$13.95 (\$36,190.88 annual) Open until filled

GENERAL JOB DESCRIPTION:

Perform individually and/or as a member of a firefighting or ambulance team and will participate in fire suppression and EMS activities including firefighting, rescue, first aid, ventilation, forcible entry, salvage, overhaul, inspection practices, auto extraction, patient handling and care, and triage.

Testing is TBA. When scheduled, the test is at Fire Station #1 at 500 E. Grand Avenue. The exam will begin at 9:00 am with no admittance after that time. Please notify Fire Department Administration of your intent to participate at 580-767-0368 during normal business hours (8am-5pm, Monday through Friday) or email fire@poncacityok.gov.

3. **MAINTENANCE FOREMAN - WATER PRODUCTION**

Salary: \$ 20.95 - \$22.20 hourly rate Open until filled

GENERAL JOB DESCRIPTION:

Working foreman, with maintenance and repair of plant equipment, including water wells, surface water facilities, booster pumps and high distribution pumps

4. **MAINTENANCE WORKER I - W DIST/WW COLL**

Salary: \$ 15.08 Open until filled

GENERAL JOB DESCRIPTION:

Perform semi-skilled and skilled work in the construction, maintenance, and related service activities related to the Water and/or Wastewater Treatment Plants and the Water Distribution and Wastewater Collection systems.

5. PART TIME - MAINTENANCE WORKER II FUELING OPERATIONS - AIRPORT

Salary: \$ 12.00 Open until filled

GENERAL JOB DESCRIPTION:

Perform semi-skilled and skilled work in the construction, maintenance and related service activities related to the airport. Must be available to work weekends.

6. PATROL OFFICER

Salary: \$19.52 non CLEET certified (\$40,597.24 annually) Open until filled
\$20.39 CLEET certified (\$42,415.03 annually)

GENERAL JOB DESCRIPTION:

- Operate a motor vehicle for extended periods of time in all environmental conditions and on occasion operate the vehicle at high speeds and in congested traffic situations.
- Patrol assigned area of City and enforce state and federal laws and City ordinances; patrol and examine building and residences to detect suspicious conditions and handle situations accordingly.
- Direct traffic in congested and emergency areas; report safety hazards; respond to scene of accident, administer first aid, investigate cause and file accident reports; issue citations to violators of traffic laws.
- Visit the scene of crimes and accidents; search for and preserve evidence; investigate and interview victims, witnesses, and potential suspects; apprehend those suspected of crimes; participate in line-ups; make oral and written reports; provide testimony in court.
- Speak before citizen's groups and participates in various training sessions

7. SKILLED MAINTENANCE WORKER - MARLAND'S GRAND HOME

Salary: \$14.12 - \$16.12 Open until filled

GENERAL JOB DESCRIPTION:

Provide building maintenance for the City buildings; perform facility custodial maintenance; perform routine maintenance and annual preventative maintenance schedules for all essential building maintenance functions; and maintain all facility manuals, documents and warranties. Open and close buildings during regular business hours and for meetings outside of regular business hours as needed. Set up and take down chairs and tables for meetings as needed.

8. SOLID WASTE COLLECTOR

Salary: \$16.33 Open until filled

GENERAL JOB DESCRIPTION:

Manually load refuse on solid waste trucks; to ensure refuse is properly picked up on the assigned commercial or residential route; and to perform minor maintenance and cleaning activities on solid waste heavy equipment. Assist in the operation of the drop-off recycling center and perform building and custodial maintenance as required

Contact: Terry Brown, Human Resources Director, 767-0323

For more information on the City of Ponca City go to www.poncacityok.gov or Cable One Channel 56

HEALTHY RESOURCES

As an advocate of Certified Healthy Oklahoma, the City of Ponca City participates in the Kay County Healthy Living Coalition.

Cimarron Transit	718-0444
Kay County Healthy Living Coalition	765-2476
National Highway Traffic Safety Administration Child Car Seat Inspections (Appointment Only)	
Kay County Health Department	433 Fairview 762-1641
Ponca City Fire Department	500 E. Grand..... 767-0368
Oklahoma Bureau of Narcotics Pharmaceutical Take-Back Location	
Ponca City Police Department	200 E. Oklahoma..... 767-0370
Oklahoma Domestic Abuse & Sexual Assault Safeline	800-522-SAFE (800-522-7233)
Oklahoma Tobacco Hotline	800-QUIT-NOW (800-784-8669)
Prescription Drugs Safe Storage & Proper Disposal Guidelines	www.TakeAsPrescribed.org
Problem Gambling Hotline	800-522-4700
Recreation	
Lew Wentz Golf Course	2928 LA Cann Drive 767-0433
Parks and Recreation Department.....	905 W. Hartford 767-0430
Ponca City Aquatic & Family Center-YMCA	1604 W. Grand 765-5417
Ponca City Senior Center	319 W. Grand..... 763-8051
Suicide Prevention Lifeline	800-273-TALK (800-273-8255)