



UPCOMING MEETINGS

City of Ponca City

Monday, April 16

Ponca City Board of Commissioners, Budget Hearings-Day 1, City Hall, City Manager's Conference Room, 516 E. Grand, 8:00 am

Tuesday, April 17

Ponca City Board of Commissioners, Budget Hearings-Day 2, City Hall, City Manager's Conference Room, 516 E. Grand, 8:00 am

Marland Estate Commission, Marland Estate Lower Lounge, 901 Monument Rd., 4:30 pm

Thursday, April 19

Park and Recreation Advisory Board, City Hall, B.S. Barnes Room, 516 E. Grand, 5:30 pm

CITYWIDE GARAGE SALE

City of Ponca City

April 14

- ***Citywide Garage Sale***

For this one day **ONLY** the City will waive the regular requirements for a garage sale. The \$5 permit won't be required, and the garage sale will not be counted toward the yearly limit of 2. People who hold garage sales on this day are encouraged to place the leftovers out at their regular trash pickup spot for proper disposal or donate them to a local charity.

In case of inclement weather, the event will be held on Saturday, April 21, 2018.

Contact: Craig Stephenson, City Manager, 767-0339

ENVIRONMENTAL SERVICES NEWS

Solid Waste Division

April 14-21

- **Annual Spring Cleanup**

The annual Spring Cleanup event is your opportunity to pretty up around your house and yard. This can include cleaning up all the stuff accumulated since last spring or breaking out that new flower or vegetable bed.

Spring Cleanup is for Ponca City residents only. The Solid Waste crews will pick up most trash and haul it away, or residents can haul it to the landfill themselves and get rid of it for free.

Landfill Dumping Guidelines

Citizens must show a CURRENT PCUA (electric) Utility Bill with trash service. The address on the PCUA (electric) bill and their driver's license must match! In an effort to discourage unauthorized commercial dumping, vehicles larger than a pickup or trailer will be charged standard landfill fees. Limit: 6 loads

City Collections

The crews will pick up any extra items placed in your regular pickup area with the **exception** of the following:

- Poisons, acids, and caustics
- Car batteries
- Explosives
- Body wastes
- Large bulky objects such as automobile frames, tires (see tire section), and any items or materials (that could contain Freon, PCB, etc.) or could cause damage to collection equipment or personal injury to collectors.
- Dirt, rocks, concrete and other debris resulting from construction or demolition
- Dead animals, animal excreta, or any article or substance soiled by human or animal blood or excreta that has not been wrapped and tightly sealed in moisture proof wrapping prior to placement for collection
- Logs greater than 8 inches in diameter and longer than 4 feet or weighing more than 75 pounds
- Brush that is not bundled, longer than 4 feet in length and weighing more than 75 pounds
- Containers larger than 35 gallons that contain non-containerized refuse

Recycling Center

Located at 1001 W. Prospect – Open Wednesday through Sunday, 9–5 and will accept the following items:

- Car batteries
- Latex paint
- Clean glass
- Clean Tin Cans
- Newspapers
- Magazines
- Cardboard
- Aluminum cans
- Books
- Mixed Metals

Motor Oil

For those wishing to dispose of motor oil, the following merchants will accept it within the limits specified:

Auto Zone, 2104 N. 14th – Motor oil only. Up to 5 gallons per person, per day!

O'Reilly Auto Parts, 3019 N. 14th & 104 W. Grand – Motor oil, transmission fluid, and differential grease only. Up to 5 gallons per person, per day!

For anyone who has poisons, antifreeze or chemicals for disposal, the best suggestion is to store them (following the manufacturer's directions) until a Household Hazardous Waste Day

Special Pick-ups

Trees, brush, construction debris, etc. may be disposed of by special pickup. Special pickups may be arranged by calling 767-0411. Special pickups carry a minimum charge of \$37.95 and could be more depending on quantity and items for disposal.

Tires...Friend or Foe?

Tires become quite a nuisance when they wear out and are replaced. They take up space and deteriorate the looks of your property, not to mention they become the breeding grounds to some dangerous critters. To top it all off you have to pay to get rid of them! Well not this time! During the **Annual Spring Clean-Up** you can get rid of them once and for all, with **NO additional** cost to you!

The Restrictions: The tires must be 24 inches or smaller. Tires on rims, tractor or heavy equipment tires will not be accepted! **Those residents wishing to dispose of tires should keep them separate, and place the tires in the designated area at the Landfill. City crews will not pick up tires.**

High Grass & Weeds

Grass and weeds that exceed 12 inches in height are defined by City codes as a public nuisance. Non-compliance by owners or residents can result in citations. The City also has the right to have the property cleaned; the expense is then billed to the owner.

Overhanging Limbs and Brush

All vegetation must be trimmed back to the right-of-way lines such that free and convenient travel over and along the sidewalk and street or alley is possible. Vegetation shall be trimmed to provide vertical clearance of at least 14 feet above streets and alleys and to at least 8 feet above sidewalks. The City also has the right to have the right-of-way cleared and the expenses billed to the owner. Also remember to follow the rules regarding tree planting under power lines. Contact PC Energy at 767-0405 for more information.

Nuisance Vehicles

Abandoned, junked, inoperable, or untagged vehicles are not allowed on private property unless they are enclosed in a building. Vehicles that violate these standards are public nuisances, and can be towed from the property by contractors at the request of Code Enforcement.

Contact: Tim McNew, Solid Waste Superintendent, 767-0411

For more information on the City of Ponca City go to www.poncacityok.gov or Cable One Channel 56



EMERGENCY MANAGEMENT NEWS
Ponca City Emergency Management

DISASTER PREPAREDNESS: YOUR CELL PHONE COULD SAVE YOUR LIFE

Are you ready for severe weather season? You know that you should have an emergency plan and kit, and that you should understand what the warnings mean and how you will receive them. **But did you know that your cell phone could be one of your most important tools during severe weather?**

When disaster strikes, you want to be able to communicate by both receiving and distributing information to others. During disasters, communications networks could be damaged, lose power, or become congested. This fact list will explain how your cell phone will help you prepare for disasters as well as how it can help you after a disaster has occurred

BEFORE A DISASTER: Follow these suggestions to make your cell phone disaster ready.

1. Make sure that all your emergency phone numbers are in your cell phone. Add as many contacts as you like. Your phone has plenty of room to add your neighbors, pharmacy, doctor, vet, etc. This should also include at least one out-of-town contact that may be better able to reach family members in an emergency.
2. Keep charged batteries and car phone chargers available for back-up power for your cell phone.
3. If you have a traditional landline (non-broadband or VOIP) phone in your home, keep at least one non-cordless phone because it will work even if you lose power.
4. Program "In Case of Emergency" (ICE) contacts into your cell phone so emergency personnel can contact those people for you if you are unable to use your phone. Let your ICE contacts know that they are programmed into your phone and inform them of any medical issues or other special needs you may have.
5. If you do not have a cell phone, keep a prepaid phone card to use if needed during or after a disaster.
6. Subscribe to text alert services-most are free and very reliable. Local news stations are a good source.
7. Learn how to text. Often during emergencies, text messages will be received when phone calls aren't. Remember, during a disaster "Text Don't Talk."

Contact: Paula Cain, Emergency Management Director, 767-0380



LIBRARY NEWS

Ponca City Library

BOOK SALE

The Friends of the Ponca City Library will be holding a book sale Friday, April 13 – Tuesday, May 1. Early reading children's books will be located upstairs in the Book Sale Room across from the Circulation Desk. All other books will be located downstairs in the lower level of the Library.

Hardcover Books (\$0.50)

Paperback Books (\$0.25)

Grocery Bag Full of Books (\$2.00)

Reader's Digest condensed books, VHS tapes, and Magazines (FREE!)

If you need to clean out your bookshelves at home, just pack them up and bring your old books with you to the sale. Donated book sale proceeds help support Library programming activities.

LIBRARY PROGRAMS

3 ways to register for programs: reference desk, 767-0345, or library@poncacityok.gov

Friday, April 13

Lapsit Story time

11:00-11:30 am

Lapsit Storytime is geared towards toddlers under the age of 2 to help with early literacy skills.

Monday, April 16

Book Club: A is for Alibi by Sue Grafton

4:00-5:00 pm • Library Board Room

This book club is recommended for ages 16 and older. There is a limited amount of books available that can be picked up at the reference desk. Light refreshments will be served.

Tuesday, April 17

Teen Advisory Board: Pre-registration event

3:45 pm

Interested in talking about books? Want to design your own library programs? Need to earn community service hours? Be a part of something great for the community, and join the Library Teen/Tween Advisory Board.

Wednesday, April 18

Story time and Craft

11:00-12:00 pm • Ages 0-6

Enjoy a fun singing exercise and then embark on an enchanting storybook read by the Children's Librarian followed by a unique craft.

Friday, April 20

Lapsit Story time

11:00-11:30 am

Lapsit Storytime is geared towards toddlers under the age of 2 to help with early literacy skills.

Contact: Holly LaBossiere, Library Director, 767-0345

PARKS AND RECREATION NEWS

Parks and Recreation

Saturday, April 14

- **Indoor Walking**, Unity Gym, 7:00-11:00 am
- **Kids Craft Class**, Unity Gym, 10:00-11:00 am, Fee: \$5, Ages 5-10

Sunday, April 15

- **Zumba**, Unity Gym, 3:00-4:00 pm, Class Fee: \$5, Certified Instructor: Nicole Chandler

Monday, April 16

- **Indoor Walking**, Unity Gym, 7:00-11:00 am
- **Exercise with Arthritis Session #4 of 6**, Unity Gym, 8:00 am, Fee: \$15
- **Pickleball**, Unity Gym, 9:30-11:30 am, No Fee
- **Jazzercise**, Unity Gym, 5:30-6:30 pm, Class Fee: \$40/month, Instructor: Yolanda Trant
- **Easter Kids Cookie Decorating Class**, Senior Center, 5:30 pm, Fee: \$5, Ages K-5th Grade

Tuesday, April 17

- **Fitness for Health**, Unity Gym, 5:30-6:30 am, Class Fee: \$35/month or \$5/class, Instructor: Colleen Walker
- **Indoor Walking**, Unity Gym, 7:00-11:00 am
- **Zumba**, Unity Gym, 5:30-6:30 pm, Class Fee: \$5, Instructor: Nicole Chandler

Wednesday, April 18

- **Indoor Walking**, Unity Gym, 7:00-11:00 am
- **Exercise with Arthritis Session #5 of 6**, Unity Gym, 8:00 am, Fee: \$15
- **Pickleball**, Unity Gym, 9:30-11:30 am, No Fee
- **Jazzercise**, Unity Gym, 5:30-6:30 pm, Class Fee: \$40/month, Instructor: Yolanda Trant

Thursday, April 19

- **Fitness for Health**, Unity Gym, 5:30-6:30 am, Fee: \$35/month or \$5/class, Instructor: Colleen Walker
- **Indoor Walking**, Unity Gym, 7:00-11:00 am
- **Zumba**, Unity Gym, 5:30-6:30 pm, Class Fee: \$5, Instructor: Nicole Chandler
- **Pickleball**, Unity Gym, 6:45-8:45 pm, No Fee

Friday, April 20

- **Pickleball Tournament** • Unity Gym • Wentz Camp

Saturday, April 28

- **3rd Kaleidoscope 5k Kolor Run**, Wentz Camp, Registration: 8:15, Run begins: 9:00 am
Color is food-grade cornstarch and 100% natural and safe. It is not a timed event, just come run or walk, and have some fun! Strollers are welcome, but no dogs. Participants are encouraged to dress crazy/silly, wear white, sunglasses or goggles, and a bandana.
Register at poncacityok.gov, in person at 905 W. Hartford, or day of event.
Registration fee of \$5 includes sunglasses for the 1st 100 registrants.

Tuesday, June 5

- **Youth Fishing Clinic** Register at poncacityok.gov or in person at 905 W. Hartford
- **Sand Volleyball League** • Lake Ponca • 6:00-9:00 pm • Fee: \$50/team • ages 18+
Format will be 4 players on the court: two males and two females.

Thursday, June 14

- **Mud Volleyball Tournament** • Lake Ponca • Fee: \$40/team

Saturday, June 23

- **Youth Triathlon**, Lake Ponca and Wentz Camp, 8:00 am-12:00 pm

Contact Terri Sherbon, Park and Recreation Department, 767-0432

For more information on the City of Ponca City go to www.poncacityok.gov or Cable One Channel 56



SENIOR NEWS

Parks and Recreation Department

Friday, April 13

- *Row at a Time*, 10:30 am
- *Guys and Dolls*, 5:00-10:00 pm
We are taking a trip to Southwestern College in Winfield, Kansas to see the play "Guys and Dolls." This is a dinner theater so the cost of \$25 will cover your ticket, meal and bus trip.
- *Pitch, Games*, 5:00 pm

Monday, April 16

- *Tai Chi/Stretch*, 9:30 am
- *Cardio*, 10:00 am
- *Bridge I*, 12:30 pm
- *Bridge II*, 1:00 pm
- *Color Me Calm*, 1:00 pm

Tuesday, April 17

- *Choir*, 1:00-2:00 pm
- *Mid Steppers Line Dance*, 2:30 pm
- *Hymns/Covered Dish*, 5:00 pm

Wednesday, April 18

- *Tai Chi*, 9:30 am
- *Cardio*, 10:00 am
- *TV Oldies*, 10:45 am
- *Bridge I*, 12:30 pm
- *ESL Class*, 5:00 pm

Thursday, April 19

- *Card Making*, 10:00 am
- *Advanced Line Dance*, 1:30 pm
- *Beginners Line Dance*, 3:00 pm

Friday, April 20

- *Row at a Time*, 10:30 am
- *Dinner Music*, 11:00 am
For your listening pleasure, Richard Adelson of Arkansas City will provide some dinner music.
- *Bingo*, 12:30 pm
- *Pitch, Games*, 5:00 pm

Contact: Marie Trenary, Senior Citizens Program Specialist, 763-8051



GOLF NEWS

Lew Wentz Golf Course/a Four Star Golf Course

Monday, April 16

Senior Day. Those 60+ get an 18-hole cart for the 9-hole rate

Tuesday, April 17

Ladies Day. Ladies get an 18-hole cart for the 9-hole rate.

Wednesday, April 18

Drink Special. Reduced prices on all drinks all day

Contact: Rod Alexander, Golf Pro, 767-0433

HUMAN RESOURCES NEWS

Human Resources Department

16 OPEN POSITIONS

1. CART BARN ATTENDANT AT WENTZ GOLF COURSE

Salary: \$ 7.25 Open until filled

GENERAL JOB DESCRIPTION:

Wait on the public for all golfing needs and maintain the pro shop, front entrance, golf carts, and cart barn area at Lew Wentz Golf Course.

2. COMMUNICATION OFFICER

Salary: \$14.82 Open until filled

GENERAL JOB DESCRIPTION:

Perform emergency dispatch for fire, police and ambulance personnel; to operate the communications center which serves the Ponca City and surrounding areas; and to gather, receive, record and disseminate information.

3. FIREFIGHTER

Salary: \$14.23 (\$36, 914.70 annual) Open until filled

GENERAL JOB DESCRIPTION:

Perform individually and/or as a member of a firefighting or ambulance team and will participate in fire suppression and EMS activities including firefighting, rescue, first aid, ventilation, forcible entry, salvage, overhaul, inspection practices, auto extraction, patient handling and care, and triage.

Testing will be April 21, 2018 at Fire Station #1 at 500 E. Grand Avenue. The exam will begin at 9:00 am with no admittance after that time. Please notify Fire Department Administration of your intent to participate at 580-767-0368 during normal business hours (8am-5pm, Monday through Friday) or email fire@poncacityok.gov.

4. LABORER - GOLF COURSE PART-TIME/SEASONAL

Salary: \$ 7.25 HR Open until filled

GENERAL JOB DESCRIPTION:

Learn and implement quality maintenance techniques to ensure fine turf; includes mowing, trimming, digging, landscaping and other related duties.

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5. **LIBRARY CLERK (PART-TIME)**

Salary: \$ 7.50 Open until filled

GENERAL JOB DESCRIPTION:

This clerical position works directly with the public at one of five service desks. The Library Clerk works flexible hours, including days, evenings and weekend hours. This basic library position is employed throughout the Library in Reference, Circulation, Multi-Media and the Technology Center as needed.

6. **LIFEGUARD – RED CROSS/YMCA CERTIFIED**

Salary: \$ 9.00 Open until filled

GENERAL JOB DESCRIPTION:

The duties of a lifeguard: help prevent accidents and enforce all pool rules and regulations, in and out of the water.

ESSENTIAL JOB FUNCTIONS:

1. Any specific requirements stated in the “offer of employment letter.”
2. Must have a current
 - A. Lifeguard Training Certificate
 - B. First Aid
 - C. Adult/Infant CPR
3. Must be able to assure the maximum safety for patron.
4. Must be able to be present yourself in a professional manner and enjoy working with the public.
5. Help maintain pool facility and general janitorial duties.
6. Must be 16 years of age or older.
7. Must have acceptable attendance and the ability to work well with people.

7. **MAINTENANCE FOREMAN - WATER PRODUCTION**

Salary: \$20.95 - \$22.20 hourly rate Open until filled

GENERAL JOB DESCRIPTION:

Working foreman, with maintenance and repair of plant equipment, including water wells, surface water facilities, booster pumps and high distribution pumps

8. **MAINTENANCE WORKER I - STREET**

Salary: \$12.50 Open until filled

GENERAL JOB DESCRIPTION:

Perform semi-skilled and skilled work in the construction, maintenance and related service activities related to the City streets.

9. **MAINTENANCE WORKER II FUELING OPERATIONS - AIRPORT - PART TIME**

Salary: \$12.00 Open until filled

GENERAL JOB DESCRIPTION:

Perform semi-skilled and skilled work in the construction, maintenance and related service activities related to the airport. Must be available to work weekends.

10. MAINTENANCE WORKER II - Water Distribution/Wastewater Collection

Salary: \$14.75 Open until filled

GENERAL JOB DESCRIPTION:

Perform semi-skilled and skilled work in the construction, maintenance and related service activities related to the Water and Wastewater Treatment Plant and the water distribution and wastewater collection systems.

11. MARLAND MANSION CUSTODIAN – PART-TIME

Salary: \$10.00 Open until filled

GENERAL JOB DESCRIPTION:

Must be able to perform general custodial duties at the Mansion.

12. PARK MAINTENANCE I

Salary: \$12.50 - \$13.13 Open until filled

GENERAL JOB DESCRIPTION:

Perform semi-skilled and skilled work in the construction, maintenance and related service activities related to Parks.

13. PARK MAINTENANCE WORKER PART TIME/SEASONAL

Salary: \$ 7.50 HR Open until filled

GENERAL JOB DESCRIPTION:

Assist in the maintenance of parks, grounds, planting beds, and gardens.

14. PATROL OFFICER

Salary: \$19.52 non CLEET certified (\$40,597.03 annually) Open until filled
\$20.39 CLEET certified (\$42,415.03 annually)

GENERAL JOB DESCRIPTION:

The City of Ponca City offers a financial bonus program for newly hired Police Officers who are certified in Oklahoma or a state with reciprocity and who are exempt from attending the full CLEET Academy. The bonus has two levels (\$3,000 and \$5,000), based on years of experience in a full time, certified, law enforcement position prior to employment with the City of Ponca City, and is paid in three parts. Please call Chief Don Bohon at 580-767-0375 for details.

- 1 Operate a motor vehicle for extended periods of time in all environmental conditions and on occasion operate the vehicle at high speeds and in congested traffic situations
- 2 Patrol assigned area of City and enforces state and federal laws and City ordinances
- 3 Patrols and examines building and residences to detect suspicious conditions and handles situations accordingly
- 4 Direct traffic in congested and emergency areas; report safety hazards; respond to scene of accident, administer first aid, and investigate cause and file accident reports; issue citations to violators of traffic laws.
- 5 Visit the scene of crimes and accidents; search for and preserve evidence; investigate and interview victims; witnesses and potential suspects; apprehend those suspected of crimes; participate in line-ups; make oral and written reports; provide testimony in court
- 6 Speak before citizen's groups and participate in various training sessions.



15. PRO SHOP ATTENDANT - PART-TIME

Salary: \$ 7.25 Open until filled

GENERAL JOB DESCRIPTION:

Wait on the public for all golfing needs and maintain the pro shop area at Lew Wentz Golf Course.

16. SWIMMING POOL CONCESSION AND CASHIER PART TIME/SEASONAL

Salary: \$ 7.50 Open until filled

GENERAL JOB DESCRIPTION:

The duties of concessions and cashier are waiting on the public for food, drinks and swimming tickets

ESSENTIAL JOB FUNCTIONS:

- 1 Must have current First Aid Certificate and CPR certificate.
- 2 Cleaning of concession facilities.
- 3 Must be able to fill out concession and cashiers reports.
- 4 Must be 16 years of age or older.
- 5 Must have acceptable attendance and be able to work well with people.
- 6 Any specific requirements stated in the "offer of employment letter."

Contact: Terry Brown, Human Resources Director, 767-0323

HEALTHY RESOURCES

As an advocate of Certified Healthy Oklahoma, the City of Ponca City participates in the Kay County Healthy Living Coalition.

Cimarron Transit.....	718-0444
Kay County Healthy Living Coalition	765-2476
National Highway Traffic Safety Administration Child Car Seat Inspections (Appointment Only)	
Kay County Health Department	433 Fairview762-1641
Ponca City Fire Department.....	500 E. Grand.....767-0368
Oklahoma Bureau of Narcotics Pharmaceutical Take-Back Location...	Ponca City Police Department..200 E. Oklahoma.....767-0370
Oklahoma Domestic Abuse & Sexual Assault Safeline	800-522-SAFE (800-522-7233)
Oklahoma Tobacco Hotline.....	800-QUIT-NOW (800-784-8669)
Prescription Drugs Safe Storage & Proper Disposal Guidelines	www.TakeAsPrescribed.org
Problem Gambling Hotline.....	800-522-4700
Recreation	
Lew Wentz Golf Course	2928 LA Cann Drive 767-0433
Parks and Recreation Department.....	905 W. Hartford..... 767-0430
Ponca City Aquatic & Family Center-YMCA	1604 W. Grand 765-5417
Ponca City Senior Center	319 W. Grand.....763-8051
Suicide Prevention Lifeline	800-273-TALK (800-273-8255)