

# City of Ponca City Distributed Generation Application

This form is to be submitted before engaging in the installation of Distributed Generation equipment. Such equipment includes rooftop solar, small wind generators, or any other electrical generation or storage that can back feed into the City's electrical system.

The City requires customers planning to install a Distributed Generation system to submit this application and go through an approval and inspection process to ensure the safety of line workers and home electrical systems. In addition, the Contractor must apply for an electrical construction permit and submit detailed plans which include evidence of compliance with grid connection standards.

Things you need to know:

- The electric rate for Distributed Generation customers is different than your current rate.
- The City can perform a **solar evaluation** for your home/business at no cost to you. This evaluation shows how much of your electrical usage will be offset by solar and how this will affect your electric bill. Contact us at **580-767-0405** to schedule an evaluation.
- Information about rates, installation and connection requirements, and services is available at <https://www.poncacityok.gov/725/Solar-Inquiries>

*This application is to be completed, signed and submitted by the property owner. Please complete each field.*

Date: \_\_\_\_\_

Name(s) of property owner: \_\_\_\_\_

Address/location of proposed Distributed Generation:  
\_\_\_\_\_

Email address: \_\_\_\_\_

Phone 1: \_\_\_\_\_ Phone 2: \_\_\_\_\_

City account number: \_\_\_\_\_

Preferred contact method:

- Email
- Phone 1
- Phone 2

Generator type (solar, wind, other): \_\_\_\_\_

Contractor or Sales Company for project: \_\_\_\_\_

Company contact Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Email address: \_\_\_\_\_

\_\_\_\_\_  
(Property Owner Signature)

You may submit this application by

- Email to: [EnergyServices@poncacityok.gov](mailto:EnergyServices@poncacityok.gov)
- Mail to: P.O. Box 1450, Ponca City, OK 74602
- In person at the Billing Office at 516 E. Grand, Ponca City

You will be contacted by a City representative to discuss this application.